

**Newbold Building Committee Minutes**  
**January 21, 2021 Newbold Town Hall 4:30 PM**

**Present:** Jim Staskiewicz, Chairperson, Kim Gauthier, Kim Harron and Jackie Cody, Secretary

**Meeting Called to Order:** 4:30 PM by Chairperson Jim Staskiewicz.

1. Chairperson Staskiewicz verified the meeting had been properly noticed to the public.
2. The minutes from the January 4, 2021, meeting were accepted as submitted. Moved by Kim Gauthier and seconded by Kim Harron.
3. Jim Staskiewicz confirmed with committee members each had received Mike McKenzie's email of resignation from the committee.
4. The notification postcard of the public meetings was approved after adjustments to wording was agreed upon. The committee agreed to using Wausau Paper Astro Bright cardstock in Hunter Orange. The postcard would go to the printer following approval at the January 28<sup>th</sup> board meeting. Kim Gauthier apprised the committee the number of postcards for notification is close to 3,000. Kim has checked with county to print the labels at a cost of \$200. The \$200 plus the postage of \$1,050 brings the total cost \$1,250. Postcards would be mailed no later than Wednesday, February 17<sup>th</sup>.  
**The recommendation to the town board will include the postcard sample, cost of printing, labels, postage, and deadline for mailing.**
5. The committee made suggestions and edited the talking points for the town hall, town shop and cost. The talking points are a set of facts for use in discussing the referendum. The committee discussed the size of the second meeting room. The conclusion was the room is tight but adequate up to 10 people or 15 depending on the arrangement. However, a door to the common hall in the public part of the building needs to be added.
6. Synopsis by Kim Gauthier and Jackie Cody was set aside for now. The committee will be meeting March 2 at 4 PM at which time both will be ready for the committee.
7. After the much timeline discussion the committee decided to print copies of the 3 page timeline document to be available at the public meetings. Also to make the document available as a pdf on the town website. Salient highlights for the years of 2016 through to October 2019 will be spoken to prior to Melody Hamlin's, Funktion Design, presentation.
8. The committee is satisfied with the wording of the referendum. The dollar amount of the secured OCEDC grant will need to be revised to \$180,606 from \$187, 691. The revision is necessitated following Funktion Design recalculation of the cost of the bathroom addition. Kim Gauthier is handling the revision and publication of the referendum posting.
9. No public comment.
10. **Next Meeting: Tuesday, March 2<sup>nd</sup> at 4 PM at the Newbold Town Hall.**
  - a. Fire tech person cooperation in meeting needs of the public meeting
  - b. Synopsis of building usage and timeline
  - c. Community postcard reaction
11. Motion to adjourn by Kim Gauthier and seconded by Kim Harron at 5:50 PM

Submitted: January 23, 2021 Jackie Cody