

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, February 14, 2019

The Town of Newbold Town Board met on Thursday, February 14, 2019 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the transfer of \$65,308.64 from the general fund into the designated funds of capital equipment and VFD equipment and first responder equipment and bridge fund and town hall renovation as presented. That motion carried on a voice vote of all ayes.

A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes. The financial reports were received and filed with the Clerk.

The finance meeting was adjourned on a motion made by Mr. Metropulos and Mr. McKenzie at 6:16 p.m., with no objections.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public on all three town bulletin boards.

A motion was made to approve the town board regular meeting minutes of January 31, 2019, by Mr. Staskiewicz and Mr. Hammer. That motion carried on a voice vote of all ayes.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was absent and excused. Mr. Metropulos had nothing to report as the county board had not met yet this month.

Town Assessor report by Mr. Jef Muelver. Mr. Muelver presented a written report of activity. The report is on file in the Clerk's office. Included in that report was information about Senate Bill 13 which will not require a notice change for agriculture value changes of \$300 or less; sales activity in Newbold is up; new construction inspections are underway; software training is coming up in February which Mr. Muelver will attend.

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report.

Discussion and action on **Preliminary 3-lot minor subdivision of Estabrook** family and Genisot & Associates, Inc. surveyor for property at 6914 Lake Mildred Road, Gov. Lot 3, Pt SE ¼, of the NW ¼, Section 29, T37N, R8E, Pin NE 301-1 and NE 304-1, Town of Newbold.

Mr. Hammer indicated the plan commission met today and recommend approval of the land division pending receipt of town fees. It is anticipated the realtor will provide payment of the fee. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the Estabrook three-lot minor subdivision as presented, pending receipt of the \$200 town fee. That motion carried on a voice vote of all ayes.*

Discussion and possible action on **portable storage facilities** at the request of Oneida County. The plan commission recommended a conditional use or administrative use permit be issued by the county for those bringing in portable storage units as accessory structures. After further town board discussion the board agreed that a CUP process may not be a necessary process, but a time limit better suited for a storage facility of this nature along with the recommendation of redefining "accessory structure". It was believed that a temporary portable storage unit should not be required to meet the permit requirements. Assessor, Jef Muelver pointed out that these structures are a taxable structure when used for the benefit of the property. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to advise the county of the recommendation to redefine "accessory structure" as any storage structure or dwelling used as a structure for use greater than one year. That motion carried on a voice vote of all ayes.* Mr. Kroll will notify the county of the recommendations.

Discussion and possible action regarding **Oneida County tourist rooming house ordinance** as presented. The plan commission discussed the proposal and recommends 9.58, as presented as long as the county zoning department has adequate staff to enforce such ordinance. *A motion was made by Mr. Metropulos and Mr. Hammer to advise the county that the town does not oppose 9.58, as presented, as long as the zoning department has adequate staff and resources to enforce. That motion carried on a vote of all ayes.* Mr. Kroll will notify the county of the recommendations.

Discussion and possible action on request to **support ATV/UTV operations on County Hwy J** in the Town of Newbold. Larry Stenz with the Lakeland ATV Club was present requesting that the town support a request to open county highways D, E and J in the Town of Newbold. The county has requested input from the town prior to action. Chairman Kroll recommended the town support the county opening these roads in Newbold to go along with the town roads already open for use. Mr. Staskiewicz reminded the board and club that the current town ordinance is under a sunset clause to be evaluated prior to December 2020. Any complaint received will be logged by the town. *Mr. Kroll made a motion that the town advise the county the board does not object to any county roads in Newbold being open to ATV use. That motion carried on a voice vote of all ayes.* Mr. Kroll will notify the county of the board's recommendation.

Discussion and action on possible purchase of a **town hall P.A. system**. Mr. Staskiewicz provided a quote from Sound and Motion and Northland Music Center. Further pricing was requested by the board for additional microphones and clarification on the Northland quote. This will be discussed at the next board meeting.

Discussion requesting town **board input on town building and facility needs** by the Town Building Committee. Mr. Hammer indicated the building committee received recommendations from the public works director and the clerk and treasurer and would like to have board input also. Mr. Kroll indicated he believes the town garage needs are a priority as the plow trucks have to remove plows to fit in the current garage. Further discussion on needs at the town hall for office space, record storage and security was also discussed. Mr. Kroll requested that the board look at the old plans the town received when the town hall remodel was previously proposed. The Clerk will locate those plans for discussion at the next meeting.

Discussion and action on **purchase of a plow-patrol truck**. This was tabled as Mr. Fetzer was unavailable due to additional snow removal needs during the meeting.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is February 28, 2019. Agenda items discussed. Mr. Kroll noted attendance at the recent D.O.T. meeting regarding reconstruction of Hwy 47 through Newbold included recommendations on improvements to McNaughton curve, reflective paint and rumble strip for night driving concerns, runoff on road areas described, and addressing the sink hole at the intersection of 47 & K.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Public comment was received by the Town Assessor recommending a paper trail process by the county on any portable storage units.

Adjournment. *The meeting adjourned at 8:10 p.m., on a motion made by Mr. Staskiewicz and Mr. McKenzie with no objection.*

Respectfully submitted by Kim Gauthier, Town Clerk