

## **Minutes of the Town of Newbold Town Board Regular Town Board Meeting held on Thursday, March 25, 2021**

The Town of Newbold, Town Board, met on Thursday, March 25, 2021 at 6:30 p.m., for the Town Board Regular Monthly Meeting, held at the Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll, Supervisors, Bob Metropulos, Jim Staskiewicz, Mike McKenzie and Mike Suefloh, Kim Gauthier, Clerk and Jodie Hess, Treasurer. Chairman, Dave Kroll called the meeting to order at 6:30 p.m., led the audience in the pledge of allegiance and the Clerk verified the agenda was properly noticed to the public.

**Approval of prior town meeting minutes.** *A motion was made by Bob Metropulos and Mike McKenzie to approve the town board regular and finance meeting minutes of March 11, 2021. That motion carried on a voice vote of all aye.*

**County Board of Supervisors report** by Newbold Representatives. Mr. Winkler was absent and excused.

**Volunteer Fire Department activity** by Chief, Mark Fetzer. Report received. Chief Fetzer reported 3 fire calls this past month and 14 first responder calls received. The department is having McNaughton Correctional staff paint two brush trucks previously purchased from the DNR. The only expense to the town is materials.

**Monthly Report of Public Works Department** activity by Public Works Director, Mark Fetzer. Report received and noted the road crew is performing maintenance, brushing and chipping due to low snow amounts this winter. Oxbow Road is temporarily closed due to standing water and road weight limits were placed on March 10<sup>th</sup> until further notice.

**Discussion and action on 2021 Road Projects.** Mr. Fetzer is recommending the following road projects for 2021:

1. Single chip-seal with fog on 5.17 mile of roads including Vets Memorial, Rapids Road, Ridgeway, Ranch Road, Pine Drive, Wendt Road and Nordic Shore.
2. Hot mix overlay on Landing Road to correct crown problem from work done in 2015.
3. Reconstruction of Rainbow Lake Road and Soo Lake Road.
4. Misc. projects to include a turnaround on Woodland Drive, Culvert on Black Lake Road and various chip seal projects on Silver Shore, Musky Bay, and Cedar Lane area.

Funds would be utilized from sealcoat budget of \$110,000 reconstruction \$260,000 and highway reserve \$175,000. *A motion was made by Jim Staskiewicz and Mike McKenzie to accept the proposed 2021 road projects and prepare bid specification, as seen fit by the Public Works Director. That motion carried on a voice vote of all aye.*

It was also noted by Chairman Kroll that the town received a complaint of upkeep not being done on the wooden bridge and park area, to which the Public Works Department had begun in the fall, but could not finish staining due to cold weather. The work will continue this year.

**Monthly town building committee report** by Committee Chairman, Jim Staskiewicz. It was noted the committee and board held four public informational meetings on the proposed building projects to the town hall and town shop which will go to an advisory referendum vote on April 6<sup>th</sup>.

**Discussion and action on Oneida County Zoning requests, Plan Commission** and citizen zoning requests and chairman's report. Mr. Sueflohn reports the commission will meet on April 1<sup>st</sup> to discuss reviews and rezone requests along with continued comprehensive planning review.

**Monthly Outdoor Recreation Committee Report** by Committee Chairman, Pete Cody. Mr. Cody presented a written report of NORC activity.

**Discussion and action on recommendation by Newbold Outdoor Recreation Committee regarding Town Line Lake Park.**

The committee requests that the town send a letter to the Oneida County Forestry and County Board in support of retaining the park. The committee also supports the concept of an access pathway to Town Line Lake Park from Meadow Drive which is being proposed by a citizen group. The committee also asks that the town board support the county retaining the park as a public park to include the entire eight acres currently owned by Oneida County.

**Discussion and action on bartender/operator's license application of Sydney E. Gillis.** Clerk, Kim Gauthier presented the board with the application received by the town, fees paid and no concern of the background check. *A motion was made by Jim Staskiewicz and Mike Sueflohn to approve the bartender application of Sydney E. Gillis as presented. That motion carried on a voice vote of all aye.*

**Discussion and action on request for renewal of bartender license application of Roxanne Fortin, previously denied on Jan. 28, 2021.** Ms. Fortin has submitted another application requesting a bartender license, fees submitted and background information shows a pending charge on the date of signed application which was not indicated by the applicant on the form. The pending charge was found guilty on 3/15/21, of third offense OWI with a no drink and no tavern order. *A motion was made by Mr. Kroll and Mr. McKenzie to deny the bartender application for failure to disclose a pending court appearance on the application and return the second paid fee of \$15 to the applicant. That motion carried on a voice vote of all aye.* The Chairman noted the applicant can choose to re-apply with a properly completed application and an explanation if she chooses.

**Discussion and action on proposed town public recreation facilities policy and procedures.** This item was tabled as handouts were not provided to the board and will be discussed at the next meeting.

**Discussion and action on amendments to Public Works employee job descriptions.** A draft of the job description for the Public Works Employee and Public Works Director was provided to the board and read aloud. *A motion was made by Mr. Metropulos and Mr. Sueflohn to approve the town job description of Public Works Maintenance Worker as proposed. That motion carried on a voice vote of all aye.* *A motion was made by Mr. Sueflohn and Mr. Staskiewicz to approve the Public Works Director Job description as amended. That motion carried on a voice vote of all aye.*

**Approval and Payment of any bills and/or funds adjustments.** *A motion was made by Mr. Staskiewicz and Mr. Sueflohn to approve bills and disbursements as presented. That motion carried with on a voice vote, all ayes.* *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve transfers from general fund to the long range planning capital improvement budget as presented. That motion carried on a voice vote of all aye.*

**Administrative review and action**, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is April 8, 2021.

**Public comment and communication** period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

David Schmitz thanked the town officials for painting the town hall meeting area. He also commented that the Hazelhurst town hall is relatively new and encouraged the board to consider their facility and how they raised funds for the hall.

Jackie Cody thanked the town officials who attended the informational meetings and thanked the Town Chairman and Clerk for articulating the status of the facilities and statues the town must follow in the process.

Mr. Fetzner asked why the board can't just deny bartender applicants once who don't meet the standards set forth.

*The meeting adjourned at 8:00 p.m., on a motion made by Mr. Metropulos and Mr. McKenzie, with no objection.*

Respectfully submitted by

*Kim Gauthier*, Town Clerk