

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, April 9, 2020

The Town of Newbold Town Board met on **Thursday, April 9, 2020** at 6:00 p.m. for the Town Board Finance meeting and at 6:30 p.m., for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The Newbold Town Board meet at 6:00 p.m. for the town board finance meeting. The following were in attendance: Chairman, Dave Kroll and Supervisors, Bob Metropulos, Jim Staskiewicz, Mike McKenzie. Ed Hammer appeared by phone due to COVID-19 pandemic. Kim Gauthier, Clerk and Jodie Hess, Treasurer were present along with Mark Fetzer, Public Works Director.

Chairman Kroll called the **finance meeting** to order at 6:00 p.m.

Discussion and action on town board **response to the current COVID-19 health crisis.**

The board agreed to postpone the April annual meeting to May 19, 2020 at 7:00 p.m.

A motion was made by Dave Kroll and Jim Staskiewicz to reschedule the annual meeting to May 19, 2020 and have a notice posted. That motion carried on a vote of all yes.

Discuss temporary **procedures for payment of routine bills.** Mr. Kroll indicated there may be a need to pay bills outside of a meeting due to the reduction in meetings. It was agreed that a summary of checks issued could be sent to the board.

A motion was made by Ed Hammer and Bob Metropulos to authorize the Treasurer, Clerk and Chairman to pay bills as needed. That motion carried on four yes and Mr. Kroll abstained.

Discuss temporary **limitation of some town services and/or staffing.** Other temporary actions identified **as necessary responses to the health crisis.**

Chairman Kroll posted a notice of reduction in town meetings due to the pandemic. Part-time road crew employee hours have been reduced and any maintenance in the shop by the crew will adhere to six-foot social distancing recommendations by the State and World Health Organization. The board agreed there should be distancing, signage in public buildings and no town hall rentals until further notice.

Approval and payment of **bills, receipt of financial reports** and approval of fund adjustments presented.

A motion was made by Jim Staskiewicz and Mike McKenzie to transfer funds from the general fund to VFD budget in the amount of \$25 and to designated NORA funds in the amount of \$325 and to transportation road crew health insurance budget in the amount of \$580.68, as presented. That motion carried by all yes.

A motion was made by Jim Staskiewicz and Bob Metropulos to approve the bills and disbursements as presented. That motion carried on a voice vote of all yes and Ed Hammer abstained.

The financial reports were received and filed with the Clerk.

A motion was made by Bob Metropulos and Mike McKenzie to adjourn the finance meeting at 6:23 p.m. That motion carried on a voice vote all yes.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll. The audience was led in the pledge of allegiance. The Clerk verified the agenda was properly noticed to the public on all three town bulletin boards.

A motion was made by Jim Staskiewicz and Mike McKenzie to approve the corrected board meeting minutes of March 12, 2020. That motion carried on a voice vote of all yes and Chairman Kroll abstained.

Discussion and action on **2020 Road Projects** by the Public Works Director. Mr. Fetzer proposed the following projects: Single chip seal 5.2 miles total to include a portion of Spider Lk Road near Wilderness Trail, Pickerel Lk Road, Tivoli, Pinewood Drive and North Rainbow Lk Rd. Crack sealing work which can be quoted, as the amount will not need bidding. Possible purchase of Hwy 47 asphalt millings, as State Hwy 47 will be resurfaced this summer from Davenport Street to Kildeer Road. Mr. Fetzer proposes those millings, if purchased by the town, could be hauled to various town gravel roads near the highway. If the millings project does not work out, Mr. Fetzer proposed resurfacing Larsen Drive, Flannery Lk Road, Wendt Road and possibly Rainbow Lk Rd when utility work is complete. These roads should be considered for hot mix due to hills and water flow issues. The board agreed to pursue Single Chip Seal roads proposed and the Larsen Drive resurfacing proposal.

The board did not receive bid specs emailed by Mr. Fetzer and so the board agreed that *Chairman Kroll can work with Mr. Fetzer on specifications with receipt and opening of bids on May 14th at the next town board meeting. This was approved on a motion made by Ed Hammer and Mike McKenzie. That motion carried on a voice vote of all yes.* The town board agreed that if obtaining the millings does not work out, Mr. Fetzer should move forward with bid specifications on Flannery Lk Road and Wendt Road.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Mr. Staskiewicz thanked the Clerk and poll workers for all the extra work needed to make the election happen this week given the pandemic and court rulings leading up to the April 7th election. The Clerk noted it was appreciated as this was the most difficult election situation with over 700 absentee ballots issued, extra sanitization measures due to the pandemic and yet a 41% voter turnout.

The next town **board meeting is scheduled** for May 14, 2020.

Adjournment. *The meeting adjourned at 7:02 p.m., by Bob Metropulos and Mike McKenzie, with no objections.*

Respectfully submitted by Kim Gauthier, Town Clerk