

**Town of Newbold Outdoor Recreation Committee Meeting Minutes**  
**Meeting of Monday, April 11, 2016 at 9:00 a.m.**  
**Newbold Town Hall, 4608 Apperson Drive and Hwy 47, Rhinelander, WI 54501.**

**Those present:** Pete Cody, Jackie Cody and Kim Gauthier. Ed Hammer was absent.  
**Public present:** none.

1. Mr. Cody, Chairman called the meeting to order at 9:10 a.m. Mr. Cody verified the meeting notice was properly posted.
2. Approve Newbold Outdoor Recreation Committee minutes. *A motion was made by Jackie Cody and seconded by Ed Hammer to approve the March 17, 2016 meeting minutes as presented. That motion carried on a vote of four ayes.*
3. Fundraising, fundraising account, budget, hiking trail, disc golf course and face book page, signs, parking lot, stump removal, trees and informative signs, bird survey, designer visit.
  - a. Fundraising: A report of donations collected to date was distributed. Total amount received to date is \$6,465.00. A list of contacts was also reported by Mr. Cody. Mrs. Gauthier commented on volunteer contacts made to date. Mrs. Cody reported on grant contacts and applications she has been involved with. Many grants are geared for the southern part of the state, however, further grant research will continue. Mrs. Cody and Mrs. Gauthier have worked together on establishing the proper IRS tax code language to go on receipt letters to donors.
  - b. Budget: Mr. Cody asked Mrs. Gauthier to work on formatting an excel budget spreadsheet. Mr. Cody indicated the budget needs about \$40,000 to get the project started.
  - c. Disc Golf Course: Discussion on what needs to be accomplished before the course can open. Four holes have been sponsored out of the eighteen. Now that the trees are removed in the fairways, stumps need to be removed. The trail is about  $\frac{3}{4}$  cut and needs to be finished, then roots dug out of the trail, trail and boundary signs installed, kiosk built, parking lot graveled and hole signage created and installed, baskets placed and t-pads installed. Mr. Hammer indicated the need for the parking lot to be the first priority with stumpage removed and gravel brought in. Mrs. Gauthier indicated the baskets will be relocated from storage at the town hall. The girl scout group has been contacted and have agreed to begin a bird survey of species at the recreation site. The first public volunteer work day at the site will be Saturday, April 13, 2016 at 10:00 a.m.
  - d. Parking lot, Stump Removal: Town public works is looking into DNR forestry assistance in stump removal and providing gravel for the parking lot. The committee recessed at 10:45 a.m. to wait for Mr. Fetzer to arrive for discussion. The committee convened at 11:00 a.m. Mr. Fetzer indicated the parking lot would need approximately 200 cu. yd. of gravel for the parking lot and access road at \$10/yd. if bought from the town and up to \$15/yd. from a private supplier. Total needed is about \$2,500. This will be discussed at the next April town board meeting.

- e. Designer visit: Bill Stolpa and Duster Hoffman will be working at the site on April 18-20, 2016. Mrs. Gauthier will make their room reservation since the town board has approved the travel expenses for the designer visit. When arriving, they will work on basket location and t-pad location for all eighteen fairways, along with meeting with the committee and further site evaluation on April 19<sup>th</sup> at 11:00 a.m.
  - f. Benches: Discussion that sixteen benches are needed and six have been sponsored thus far.
  - g. Firewood: Mr. Cody had contact with McNaughton Correctional Facility. The contact person will respond in a few weeks due to being on family leave.
  - h. The committee will continue contacts regarding pit toilet work, benches, power, well water variance in the coming month. Kiosk construction was discussed with possible variations of design. Mrs. Gauthier will contact Ken Kortenhoff about construction of an 8'X8' covered kiosk sign.
- 4. Administrative matters for review and discussion by the Outdoor Recreation Committee including future meeting schedules, agendas and project updates.
    - a. The next NORC meeting is set for Monday, May 9<sup>th</sup> at 9:00 a.m.
  - 5. Public comment and communication pursuant to Wisconsin Statutes whereby the Town Outdoor Recreation Committee may receive input on matters raised by the public. None.
  - 6. Adjournment. A motion was made by Jackie Cody and seconded by Ed Hammer to adjourn the meeting at 11:26 a.m. There was no objection.

Prepared by: Kim Gauthier, NORC Secretary