

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting Held on Thursday, May 12, 2016

The Town of Newbold Town Board met on Thursday, May 12, 2016 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

- Chairman Kroll called the meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.
- Approval and payment of bills, receipt of financial reports and approval of fund adjustments. *A motion was made by Mr. Hammer and seconded by Mr. Metropulos to approve the transfer of funds from the designated funds fire department equipment and designated funds highway reserve to communication tower budget in the amount of \$33,000 along with transfers from designated fire department to communication tower budget in the amount of \$5,000 and from designated highway reserves to communication tower budget in the amount of \$5,000 and from general fund to designated Newbold recreation area in the amount of \$3,040 and from designated fire department equipment to fire department operating budget of \$3,220, and from the general fund to unemployment budget of \$1,669 and from general fund to public landings budget of \$3,000 and from designated Newbold recreation area to recreation area budget of \$500.00, as presented. That motion carried on a vote of five ayes and zero nays.*
A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to approve the bills and disbursements as presented. That vote carried on five ayes and zero nays.
The Town Board received the financial reports which will be filed with the Clerk.
- *A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to adjourn the Finance meeting at 6:17 p.m. That vote carried with five ayes and zero nays.*
- 6:30 p.m. The Regular Town Board Meeting was called to order by Chairman Kroll who also led the audience in the pledge of allegiance. Mrs. Gauthier verified that the agenda was properly posted in all three locations in the town and an affidavit is on file.
- Approval of the April 28, 2016 regular town board meeting minutes. *A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to approve the April 28, 2016 regular board meeting minutes, as presented. That motion carried on a vote of five ayes and zero nays.*
- Regular monthly report by Rhinelander District Library Representative. Jane Roe was present and reported that Cindy Skinner is the new Pine Lake library representative. The town hall Wi-Fi had 133 users last month, the summer library program schedule is coming soon and the Friends of Library kick-off is this coming Monday. A municipal library meeting was discussed and proposed scheduling the meeting either June 20th or 27th. Chairman Kroll indicated he is only available the June 20th date.

- The town board agreed to switch the agenda around to accommodate those in attendance.
- Discussion and action on VFD Station 2 radio tower/broadband grant support. Mr. Osterman, Northwood's Connect indicated there is another grant opportunity which he is seeking town authorization to proceed. The grant is due June 16, 2016 and will be awarded in August. If grant funds were granted to Newbold, upgrades on the equipment could be done at a later date. *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve the communication grant as presented by Northwood's Connect. That motion carried on a vote of five ayes and zero nays.*
- County Supervisors Report. Jim Winkler was present and noted he was assigned to the county sub-committees of Social Services and UW Extension and County Fair Committees. Mr. Winkler indicated he had discussions with many Newbold residents in Wards 3 and 4 on their awareness of county government and few indicated they read the paper, some watch television news and viewing on-line media seemed to be very popular. Therefore, Mr. Winkler expressed his plans to utilize social media to keep citizens informed of the major issues related to county government. He also indicated he plans to make phone calls to those who don't utilize social media. Mr. Winkler hopes to have this available in June.
- Discussion and Action on Oneida County Zoning Request, Plan Commission and Citizen Zoning request, if any. Discussion and action on administrative review permit application of Hodag Property Holdings, LLC for the addition of a miniature golf course at Elmer's Fun Park in St. Germain, Town of Newbold. Mr. Hammer indicated the town plan commission met and reviewed the application and recommended approval as the request meets all requirements of the town. The fees were paid. *A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to approve the ARP for Hodag Property Holdings as presented. That motion carried on a vote of five ayes and zero nays.*
- Discussion and possible action on a request by The Fix Is In Clinic to utilize the town hall for an animal clinic site. Karla Ortmann, founder was present and indicated the clinic is a 501(c)(3) organization who provides a vet, technician, vet assistant and director to conduct low cost spay/neuter services. The organization is looking to use the town hall building once per month or every-other month from 8:00 a.m. until 7:00 p.m. *A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve The Fix Is In Clinic to utilize the town hall as requested. That motion was carried on five ayes and zero nays. A motion was made to waive the rental fees and deposit. That motion carried on a vote of five ayes and zero nays. Dates will be arranged with the Town Clerk.*
- Regular monthly Outdoor Recreation Report by the NORC Chairman. Mr. Cody indicated the last NORC meeting was May 7th when it was decided to move work days at the site to Wednesday evenings instead of Saturday's in the summer. Volunteer are needed to clean up brush in the fairways and work will begin at 6:00 p.m., every second and fourth Wednesday of each month through August. Mr. Cody commented that there

have been twenty-three donation contributors to date and a total of 334 volunteer hours. Further discussion will take place at a future town board meeting on the stump removal proposal. Mrs. Gauthier noted that although many trees have been removed, approximately 80 have been planted for buffers. It was also noted that the committee will be contacting Wendy with the DNR on obtaining permits for any boardwalks in wetland areas. Mr. Martinez provided the committee with this information.

- Discussion and action on appointment of two Plan Commission members for a three-year term. Chairman Kroll recommended Don Johnson and Bill Jaeger continue as members. *A motion was made by Mr. Metropulos and seconded by Mr. Hammer to approve the recommendation to appoint Mr. Johnson and Mr. Jaeger as Plan Commission members. That motion carried on a vote of all ayes and zero nays.*
- Discussion and action on selecting board of review members. Chairman Kroll noted the entire board is now considered the Board of Review per Statute. The adjournment meeting is scheduled for May 26, 2016 at 6:00 p.m. until the assessment roll is complete.
- Discussion and action on repairs to the road sweeper. Mr. Fetzer indicated the sweeper needs a new water pump and turbo pump with parts and labor quoted at \$3,200. *A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to approve the road sweeper repairs as described. That motion carried on all ayes and zero nays.*
- Discussion and action on 2016 road projects and awarding road project contracts. Mr. Fetzer noted the low bids met the specifications. *A motion was made by Mr. Hammer and seconded by Mr. Metropulos to approve the low bidder of Superior Sealer for crack seal work in the amount of \$7,147 as previously presented. That motion carried on all ayes and zero nays. A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to approve Scott Construction for chip seal work in the amount of \$69,871 as presented. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve the fog seal bid by Pitlik and Wick in the amount of \$30,000 for two loads. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Hammer and seconded by Mr. McKenzie to approve the Black Lake Road project to Pitlik and Wick in the amount of \$125,359.40 as presented. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to postpone awarding the Townline Lake Road project and solicit new bids for a two-inch asphalt surface. That motion carried on all ayes and zero nays.*
Mr. Fetzer indicated other 2016 projects to consider are Angrich Lane to remove boulders, grade and pave with Musson Bros. submitting the low bid of \$9,500. *A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to approve the Musson bid of \$9,500 for work to Angrich Lane as described. That motion carried on a vote of all ayes and zero nays.* Mr. Fetzer also described other projects on Northshore Drive, Apperson Drive and Valley Court. *A motion was made by Mr. McKenzie and seconded by Mr. Metropulos to approve soliciting bids for Apperson Drive and Valley Court as described. That motion carried on a vote of all ayes and zero nays.*

- Update of West Nokomis Drive private road maintenance and access as previously discussed. Mr. Hammer indicated he had nothing new to report.
- Update by Town Hall Renovation Committee and recent meeting activity. Mr. Hammer was elected as chairman of the committee. Jim Staskiewicz, Supervisor and Kim Gauthier, Clerk will also serve on the committee. Citizen members will be sought and interviewed next month. It is expected that the committee will consist of five to seven members. One letter of interest was received thus far. There were two members of the public present at the first committee meeting, Jackie Cody and Dave Schmitz. Mr. Schmitz presented a 2005 study that was not found in the town records showing phases of construction to the existing town hall with phase 1 being the front face completion. Mr. Hammer indicated the committee's role is to research all the options, come up with quotes and then let the electors decide how they want to proceed. Mr. Hammer noted this committee will conduct a very transparent process which could be a proposal from adding some paint to a new building and anything in between. The next meeting is scheduled for June 20, 2016 at 9:00 a.m. Dave Kroll, Chairman commented on his concern of spreading town board members too thin on projects and would like this project to move at a comfortable pace, but keep in mind the priority right now is to keep the outdoor recreation project moving.
- Administration review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is May 26, 2016 at 6:30 p.m.

- Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board may receive input on any matter raised by the public. Citizen questions raised on what the town hall project will look like and comment on past research.
- Adjournment at 8:10 p.m. *A motion was made by Mr. Hammer and seconded by Mr. Staskiewicz to adjourn. That motion carried with five ayes and zero nays.*

Submitted by Kim Gauthier, Town Clerk