

## Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting Held on Thursday, June 9, 2016

The Town of Newbold Town Board met on Thursday, June 9, 2016 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

- Chairman Kroll called the meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.
- Approval and payment of bills, receipt of financial reports and approval of fund adjustments.  
*A motion was made by Mr. Metropulos and seconded by Mr. McKenzie to approve the bills and disbursements as presented. That vote carried on five ayes and zero nays.*  
The Town Board received the financial reports which will be filed with the Clerk.
- *A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to adjourn the Finance meeting at 6:15 p.m. That vote carried with five ayes and zero nays.*
- 6:30 p.m. The Regular Town Board Meeting was called to order by Chairman Kroll who also led the audience in the pledge of allegiance. Mrs. Gauthier verified that the agenda was properly posted in all three locations in the town.
- Approval of the May 26, 2016 regular town board meeting minutes. *A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve the May 26, 2016 regular board meeting minutes, as presented. That motion carried on a vote of five ayes and zero nays.*
- Opening of road bids for Apperson Drive, Valley Court and Townline Lake Roads. Chairman Kroll indicated all bids were received in sealed envelopes. Bids were opened and read by project and forwarded to Mr. Fetzer, Public Works Director for review.
- Discussion and Action on Oneida County Zoning Request, Plan Commission and Citizen Zoning request, if any. Discussion and action on a conditional use permit application by John Langer, owner for retail sales of pottery made on site and a gallery open to the public on property described as part of the NW ¼, SE ¼, SM B7830, Section 1, T39N, R8E, at 9020 County O, NE 937, Town of Newbold. Mr. Langer was present and described the proposal. Plan Commission Chairman, Ed Hammer indicated the proposal was reviewed by the commission and meets all standards of the ordinance. A sign permit application was also presented by Mr. Langer for pottery sales on the property described. *A motion was made by Ed Hammer and seconded by Jim Staskiewicz to approve the CUP for Mr. Langer as presented. That motion carried on all ayes and zero nays. A motion was made by Ed Hammer and seconded by Bob Metropulos to approve the sign permit request as presented. That motion carried on a*

*vote of all ayes and zero nays.* The Clerk will advise Oneida County of the town approval.

- County Supervisors Report. Jim Winkler was excused. Bob Metropulos was present and indicated at the last county board meeting, Supervisors approved a new patrol vehicle and forest purchase and a resolution seeking relocation of the State Forestry Office to Oneida County.
- Regular monthly Outdoor Recreation Report by the NORC Chairman. Mr. Cody indicated committee members Kim Gauthier and Jackie Cody are working on a sign design for the tee off locations. The DNR has sought involvement with the town and committee on a storm water erosion control plan. Melissa Yarrington is the DNR representative who directed the town to continue with gravel on the parking lot and secure the removed stumps to a location on site. Mr. Cody, Mrs. Gauthier and Mr. Hammer met Ms. Yarrington yesterday at the recreation site and toured the wetland areas of the site to discuss, notate and photograph potential areas where erosion control measures will be necessary. GPS coordinates were recorded and recommendations noted. The total volunteer hours to date are 394 hours. Mr. Kroll recently volunteered brush hogging and the McNaughton State Correction volunteers worked a full day on tree clearing and cleanup.
- Discussion and action on town insurance renewal. Clerk, Kim Gauthier provided the renewal paperwork with EMC Insurance and Burkhart to the town board. The total renewal rate effective July 1, 2016 is \$51,590.00 which reflects a \$541 increase from last year. *A motion was made by Ed Hammer and seconded by Jim Staskiewicz to approve the town insurance renewal as presented. That motion carried on a vote of all ayes and zero nays.*
- Discussion and action on Nokomis Drive matter of private road and access, as previously presented. This agenda item was tabled. Chairman Kroll noted he recently discovered that the County has highway road aid maps back to approximately 1955 that relate and need further research. This will be discussed at the next board meeting.
- Discussion and action on awarding road projects. The following bids were received and reviewed:  
Townline Lake Road- hot mix proposal (with a portion to be Town of Crescent's responsibility valued at approximately \$8,000) = Musson Bros. \$83,303.84

Pitlik and Wick \$78,028.80

American Asphalt \$91,939.00

Valley Court =

Pitlik and Wick \$50,144.90

Scott Construction \$51,440.25

Apperson Drive=

Pitlik and Wick \$46,568.90 and optional \$15,051.00 / total of \$61,619.90

Scott Construction \$63,401.75

Mr. Fetzer noted all bids met the specifications. *A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to approve the low bid of Pitlik and Wick for the Townline Lake Road project, as previously presented. That motion carried on all ayes and zero nays.*

*A motion was made by Mr. Hammer and seconded by Mr. Metropulos to approve Pitlik and Wick for the Valley Court project, as presented. That motion carried on a vote of all ayes and zero nays.*

*A motion was made by Mr. Metropulos and seconded by Mr. McKenzie to approve the bid by Pitlik and Wick for the Apperson Drive project, as presented. That motion carried on a vote of all ayes and zero nays.*

- Monthly road report and Fire Dept. reports by Public Works Director and Fire Chief, Mark Fetzer. A report was provided showing 12 fire calls last month and 16 fires responder calls. The new Rescue 3 vehicle is in service. It was also noted that Oneida County approved a conditional use permit for construction of a communications tower at station 2.
- Discussion and action on liquor license renewal applications. The Clerk provided the town board with copies of the applications and indicated background checks were complete and fees paid along with property taxes as provided by the Town Treasurer. *A motion was made by Jim Staskiewicz and seconded by Bob Metropulos to approve the application for T.A. Solberg, d/b/a Tasmania. That motion carried on all ayes and zero nays. A motion was made by Mike McKenzie and seconded by Ed Hammer to approve the liquor license application for Backwaters Bar and Grill as presented. That motion carried on a vote of all ayes and zero nays. A motion was made by Bob Metropulos and seconded by Jim Staskiewicz to approve the liquor license applications for Linda Choinski d/b/s The Shores and Ewald's Whispering Pines and Traeder's Club 47 and Flyin Finn and Spang's Italian Restaurant, as presented. That motion carried on a vote of all ayes and zero nays.*
- Discussion and action on various bartender/operator license applications. Mrs. Gauthier, Clerk provided copies of bartender license applications for Linda Choinski, Linda LaLande, Jeanne Loeffelholz, Connie Glenetski, Bruce Butzlaff, Cathleen Danner and Jean Eades. Discussion on background information received. *A motion was made by Ed Hammer and seconded by Bob Metropulos to approve the bartender license applications as presented. That motion carried on a vote of all ayes and zero nays.* The Clerk referred to State licensing administration as it relates to background checks and criminal history and read the rules provided. Background information was discussed further and decided those with first offenses as presented would receive license approval, however, will be monitored and evaluated each year at renewal time or if background information changes. *A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve the bartender application for Ed Choinski. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Hammer and seconded by Mr. McKenzie to approve the bartender application for Jacob Lundt. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Metropulos and seconded by Mr. Hammer to approve the bartender license for Stephanie Davis, as presented. That motion carried on a vote of all ayes and zero nays.*

- Administration review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is June 30, 2016 at 6:30 p.m. Mr. Metropulos will chair the meeting in Chairman Kroll's absence.

- Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board may receive input on any matter raised by the public.
- Adjournment at 8:00 p.m. *A motion was made by Mr. Hammer and seconded by Mr. Staskiewicz to adjourn. That motion carried with five ayes and zero nays.*

Submitted by Kim Gauthier, Town Clerk

The sweeping of town roads was completed about 2 weeks ago after the broom had some repairs performed on it. We have started mowing lawns for the season at the town hall, both fire stations, Young's Landing, the park by the wooden bridge, and the town shop. The boom mower has been out cutting weeds and small brush along the roads. We are trying to mow some of the invasive weeds before they get to their flowering stage where they will spread seeds when mowed down.

We have been working on patching roads. This includes both fixing potholes and also leveling out some rough areas on the roads that are going to be single chip sealed this year.

We have graded all the gravel roads at least once this spring. We also cleaned out a ditch on McNaughton Road to improve the flow of water through it.

The road crew hauled about 230 yards of gravel from the towns' pit and placed it on the Outdoor Recreation Area parking lot. We moved the stump and topsoil piles from the lot to a better location.

We started doing some hand brush trimming along the bike path. We still need to grade and pack the path after we get the brushing done.

## Newbold Fire Department Report – June 9, 2016

### Fire Calls – 12 calls

- #9 4/08 – Vehicle accident – Lake Mildred Rd & Coon Lake Rd
- #10 4/10 – Search for person in water – Wis River near Flyin’ Finn
- #11 4/20 – Fire alarm – 3995 Bucktail Ln - cancelled
- #12 4/22 – Search for missing person – Three Lakes – person found before our arrival
- #13 4/27 – Possible vehicle fire – 6027 Forest Ln – radiator leak
- #14 4/30 – Structure fire – mutual aid to Rhinelander
- #15 5/09 – Fire alarm – 5217 River Rd – no problem found
- #16 5/13 – House explosion – mutual aid to Sugar Camp – request for boat to help in  
clean up
- #17 5/18 – Brush fire – 6600 Fallen Wood Ln
- #18 5/23 – Tree on wire – 4555 Lake Mildred Rd
- #19 5/31 – Car in ditch – Hwy 47 & Hillside Ct
- #20 6/05 – Tree on wire – Landing Rd & Point Dr
- #21 6/07 – Car in ditch – Hwy 47 & Evergreen Ct

### 1<sup>st</sup> Responder Calls – calls

- #29 4/08 – Person run over by vehicle
- #30 4/13 – Person disoriented
- #31 4/15 – Weakness
- #32 4/15 – Lift assistance
- #33 4/15 – Seizure
- #34 4/16 – Altered level of consciousness
- #35 4/20 – Fall down stairs
- #36 4/22 – Person confused
- #37 5/07 – Possible deceased person
- #38 5/08 – Hip pain
- #39 5/10 – Unresponsive person

- #40 5/11 – Vehicle rollover – Lake Tomahawk
- #41 5/21 – One vehicle accident
- #42 5/23 – Fall
- #43 5/28 – Unknown medical problem
- #44 5/30 – On standby at request of law enforcement

The new Rescue 3 is in service. We have a few minor things left to finish on it, but it is ready for use. The conditional use permit for the radio tower at Station 2 has been received from the county.