

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, June 13, 2019

The Town of Newbold Town Board met on Thursday, June 13, 2019 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer and Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Approval and payment of **bills, receipt of financial reports** and approval of fund adjustments presented. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the bills and disbursements as presented. That motion carried on a voice vote of all eyes.* The financial reports were received and filed with the Clerk.

The finance meeting was adjourned at 6:28 p.m. by Chairman Kroll with no objections.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public on all three town bulletin boards.

A motion was made by Bob Metropulos and Ed Hammer to approve the town board regular meeting minutes of May 30, 2019 as presented. That motion carried on a voice vote.

Monthly District **Library report** by Newbold representative, Jane Roe. Ms. Roe reported on the implementation of a youth fine forgiveness program; the summer reading programs and Newbold use of the library showing 1,334 items were checked out by residents last month.

Monthly **Assessor report** by Town Assessor, Jef Muelver. A report was provided including information on Senate bill 257; submission of the preliminary municipal assessment report by Mr. Muelver and field inspection work continues.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was absent and excused. Mr. Metropulos reported on the transit transportation discussion at the county level and Mr. Hammer described the recent county request for a transit audit, as he is on this committee. The required DOT audit will be completed.

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report. Discussion and action on an **A.R.P. application of Mitchell Meyer**, owner to rent a dwelling as a tourist rooming house at lot 1, CSM 1640, part of Govt. lot 2 & 3, Section 8, T39N, R8E, 7003 Pickerel Lake Road, PIN #NE 1007-14, Town of Newbold. This item was tabled until the next meeting, as the owner was not present.

Discussion and action on the scope of work and **R.F.P. for the Comprehensive Plan**. The plan commission recommends the town enter into a contract with Northcentral Wisconsin Regional Plan Commission at a total cost of \$6,000 with the Plan Commission negotiating the contract. *A motion was made by Mr. Hammer and Mr. McKenzie to authorize \$3,000 for this year to go into the long-range planning operating budget from the general fund for the first year contract expense.*

That motion carried on a voice vote of all ayes. A motion was made by Mr. Hammer and Mr. McKenzie to approve the R.F.P., as presented. That motion carried on a voice vote of all ayes.

Discussion and action on request to consider a provision within municipal intoxicating liquor and fermented malt beverage **licensing related to “public places”**. A proposed ordinance was requested from a citizen in the town of Crescent, as presented. However, the citizen was not present to explain the request. No action taken.

Discussion and action on **operator (bartender) license** applications. The Clerk provided the board with a copy of applications for the following persons; Linda Choinski, Ed Choinski, Michelle Lau and Raceen Scharp. Mrs. Gauthier, Clerk recommended approval based on compliance with the requirements set forth. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the bartender licenses for Linda Choinski, Ed Choinski, Michelle Lau and Raceen Scharp as presented. That motion carried on a voice vote of all ayes.*

Discussion and action on **liquor license applications**. The Clerk provided copies of applications along with a description of requirements set forth for Class B beer and liquor license. *A motion was made by Mr. Staskiewicz and Mr. Hammer to approve the liquor license for Elizabeth M. Taylor d/b/a Lizzy T's, as presented. That motion carried on a voice vote of all ayes. A motion was made by Mr. McKenzie and Mr. Metropulos to approve the liquor license of Jon Danner d/b/a Flyin Finn, as presented. That motion carried on a voice vote of all ayes. A motion was made by Mr. Hammer and Mr. Staskiewicz to approve the liquor license of Joshua Renkes, JKR, LLC- d/b/a Whispering Pine Lodge, as presented. That motion carried on a voice vote of all ayes. A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the liquor license of Charmaine Unertl d/b/a Rainbow Shores, as presented. That motion carried on a voice vote of all ayes. A motion was made by Baraboo State Bank in care of Matt Ryczek (former McNaughton Pub) as presented. That motion carried on a voice vote of all ayes. A motion was made by Mr. Metropulos and Mr. McKenzie to approve the Class A beer and liquor license of Lake Nokomis Cranberries, as presented. That motion carried on a voice vote of all ayes.* The Clerk indicated three additional liquor license applications will come before the board at the next meeting, as the applicants did not submit the paperwork by the deadline established.

Discussion and action on **bike trail signage to allow electric bike use** on trails in Newbold. Chairman Kroll indicated signage to be attached to the current bike trail signs are estimated at \$39. *A motion was made by Mr. Hammer and Mr. Metropulos to approve the purchase of signs for the bike trail as discussed.*

Discussion and action on **town insurance renewal** with EMC. The insurance renewal presented to the board by the McClone agent for Newbold is \$58,219 and additional \$186 for additional cyber liability and the recommended \$100,000 in coverage for dishonesty policy that would cover all town officials. *A motion was made by Mr. McKenzie and Mr. Hammer to approve the EMC renewal as presented in the amount of \$58,219 and to include the \$186 cyber policy and the increased coverage limit on the officials' dishonesty policy. That motion carried on a voice vote of all ayes.*

Discussion and action on **appointment** of Mr. Kim Harron to the Newbold **Building Committee**. *A motion was made by Mr. Hammer and Mr. McKenzie to approve appointing Mr. Harron to the Newbold Building Committee. That motion carried on a voice vote of all ayes.*

Discussion and action on **RFP for town building needs and assessment study**. Mr. Hammer presented a proposed RFP for the town hall and public works shop. *A motion was made*

by Mr. Metropulos and Mr. Staskiewicz to approve the draft RFP for the town hall and public works building. That motion carried on a voice vote of all ayes.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is scheduled for June 27, 2019.

Future agenda items include a possible August table top emergency management exercise.

Point Drive discussion with attorney scheduled site visit with Chairman Kroll at 3:00 p.m. on June 27th and 5:30 p.m. closed session board meeting.

T.I.S. citizen training scheduled for June 15, 2019 at 1:00 p.m.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. None.

Adjournment. *The meeting adjourned at 8:00 p.m., by Chairman Kroll with no objections.*

Respectfully submitted by Kim Gauthier, Town Clerk