

## **Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, July 9, 2020**

The Town of Newbold Town Board met on **Thursday, July 9, 2020** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll and Supervisors, Bob Metropulos, Jim Staskiewicz, Mike McKenzie and Mike Sueflohn. Kim Gauthier, Clerk and Jodie Hess, Treasurer were present. Chairman Kroll called the Finance Meeting to order at 6:00 p.m.

The 6:00 p.m. **Finance meeting was delayed** due to a gas leak in the town hall building. The Newbold Fire Department arrived and cleared the building. The meeting was held on the former fire department side of the building.

The **Regular Town Board meeting** was called to order by Chairman Kroll at 6:30 p.m., the Clerk verified that the meeting was properly noticed to the public.

Discussion and action on prior town board **meeting minutes**. *A motion was made by Bob Metropulos and Mike Sueflohn to approve the meeting minutes of June 25, 2020, as presented. That motion carried on a voice vote of all yes.*

**County Board of Supervisors report** by Newbold Representative(s). Mr. Winkler was present to give report on county activity. Some departments and committees are doing Zoom meetings. The Oneida County fair will be a “virtual fair” this year beginning tonight and going through August 28<sup>th</sup>.

Monthly **District Library report** was presented by Newbold Representative, Carla Chropkowski. It was noted that the library is still open limited days on Tuesday, Wednesday and Thursdays, along with on-line and curbside pick-up options available. Visitors are asked to wear masks and no children are allowed.

Monthly **Town Assessor report** by Jef Muelver, Town Assessor. Mr. Muelver provided a written report and indicated the town’s final assessment report was submitted to D.O.R. Thus far there have been 92 real estate sales and 80 building permits issued in Newbold.

**Monthly Building Committee report** by Committee Chairman. There is a meeting scheduled with the committee and town board to receive an update on building proposals with Melody from Funktion Design on July 14<sup>th</sup> at 3:00 p.m. Committee meetings were put on hold this spring due to the pandemic. This will also be a planning meeting on what will be included in a future presentation to the electors of Newbold.

Discussion and action on **Oneida County Zoning requests, Plan Commission** and citizen zoning request, if any along with Plan commission Chairman’s report. Mr. Metropulos indicated the next plan commission meeting is scheduled for July 16 at 4:00 p.m. with a couple conditional use permit reviews and a presentation by the county zoning staff.

Discussion on **election machine upgrade** requirement. Clerk, Kim Gauthier indicated the current election machines will no longer be serviced after 2022. The county is coordinating a demonstration for clerks to view equipment with vendor, Command Central of an all-in-one tabulator

and ballot marking machine at a current estimated cost of \$8,440 each. More information will be presented to the board in August.

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town **board meeting is scheduled** for July 30, 2020.

The Clerk indicated she is having issues with her phone messaging service right now and reminded the board that she will be attending Clerk Institute virtual classes all next week.

**Public Comment.** Mrs. Cody asked that the formal resolution from the April election be addressed at a future meeting and she is presenting a similar request to the full county board next week.

**Adjournment.** *The regular meeting adjourned at 6:53 p.m., by Bob Metropulos and Mike McKenzie, with no objections.*

**Finance meeting** was called to order by Chairman Kroll at 6:54 p.m.

Approval of **line item budget transfers.** *A motion was made by Jim Staskiewicz and Mike McKenzie to transfer from designated outdoor recreation general funds to outdoor recreation budget the amount of \$2400; transfer from designated highway capital equipment to transportation equipment budget in the amount of \$93,400 for a plow truck and transfer from designated highway equipment to transportation equipment budget in the amount of \$1,280 for plow truck sander parts; and transfer from general fund to designated Newbold Outdoor Recreation Area in the amount of \$404.36 from donations. That motion carried on a voice vote of all yes.*

Approval of any **bills and disbursements.** *A motion was made by Mike Sueflohn and Bob Metropulos to approve bills and disbursements as presented. That motion carried on a voice vote of all yes.* Financial reports were supplied by the Treasurer and Clerk.

**Adjourn finance meeting** at 7:04 p.m., on a motion made by Jim Staskiewicz and Mike McKenzie. That motion carried on a voice vote of all yes.

Respectfully submitted by Kim Gauthier, Town Clerk