

## **Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, July 12, 2018**

The Town of Newbold Town Board met on Thursday, July 12, 2018 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the finance meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk. Jodie Hess, Treasurer was absent and excused.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

*A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the transfer of \$7,200 from the designated town hall renovation fund to the town hall budget fund, transfer of \$250 from the general fund to the publishing budget and transfer of \$2,000 from general fund to the equipment budget, and transfer of \$500 from the general fund to the designated funds outdoor recreation area, as presented. That motion carried on a voice vote of all ayes.*

*A motion was made by Mr. Hammer and Mr. McKenzie to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes.* The financial reports were received and will be filed with the Clerk.

*A motion was made to adjourn the finance meeting at 6:17 p.m., by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a voice vote of all ayes.*

The regular town board meeting was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public.

*A motion was made to approve the town board regular meeting minutes of June 28, 2018 and the special town board meeting of June 21, 2018, by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a voice vote of all ayes.*

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report. Mr. Hammer indicated there was no meeting in July.

Discussion and action on administrative review permit application for William Dean to utilize his dwelling for rental purposes and utilize a rental property manager. Newbold parcel NE 691-5, 6136 West Shore Drive. Chairman Kroll indicated due to the county timelines on responding to these types of reviews this is coming before the town board and not the plan commission. Mr. Hammer, Plan Commission Chairman indicated there would be a favorable recommendation regarding this review. *A motion was made by Mr. Hammer and Mr. McKenzie to approve the ARP rental for William Dean, as presented. That motion carried on a voice vote of all ayes.* The Clerk will advise the county and the rental manager who was not able to attend.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was excused. Mr. Metropulos had no report at this time.

Town Assessor report by Mr. Jef Muelver. Mr. Muelver provided a written report to be filed with the Clerk. Mr. Muelver noted that current new construction in Newbold is at \$4.5 million, the open book date is set for July 25<sup>th</sup> at 4:00 p.m. and Board of Review for August 1, 2018.

Discussion and action on bartender/operator license application of Virginia Gross. The Clerk noted all required documents and fees were submitted and had no concerns. *A motion was made by Mr. Staskiewicz and Mr. Hammer to approve the bartender license for Virginia Gross, as presented. That motion carried on a voice vote of all ayes.*

Discussion and action on additional gate and/or signage along the bike trail. Discussion on purchase and placement of either "No ATV" or "No ATV-Violators will be Prosecuted" in areas along the bike trail described as McNaughton end and Lk Mildred Rd access. Other options discussed, "ATV Prohibited with Ordinance 7.10(5) (b)", language added. Mr. Fetzer will get pricing from both companies discussed and place the order. *A motion was made by Mr. Metropulos and Mr. Staskiewicz to authorize signs for bike trail along Hwy 47, as discussed and not to exceed \$200. That motion carried on a voice vote of all ayes.*

Discussion and action on hiring a part-time Road Crew Worker. Discussion on the need for a permanent, part-time employee to work two or three days per week, year round and not to exceed 1200 hours in a year. There will be no benefits with this position. A CDL is preferred and drug testing will be completed. The current call-in, part-time rate is \$15.30/hour. Discussion on having applications submitted to the Clerk no later than August 17<sup>th</sup> by 4:00 p.m. *A motion was made by Mr. Hammer and Mr. Metropulos to approve hiring a part-time road worker not to exceed 1200 hours per year at a pay rate of \$15.30 per hour. That motion carried on a voice vote of all ayes.* The Clerk will prepare an ad for the newspaper and town website.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is July 26, 2018.

Chairman Kroll noted the ATV signs have arrived and will be placed tomorrow at every town road entrance on the sign posts already set for spring road limits were possible.

Mr. Hammer noted the Terrestrial Invasive Grant work has begun and both employees have begun training and work already, are doing a great job and very knowledgeable in this field work.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. None.

*The meeting adjourned at 7:05 p.m., on a motion made by Mr. Metropulos and Mr. McKenzie with no objection.*

Respectfully submitted by Kim Gauthier, Town Clerk