

TOWN OF NEWBOLD BUILDING COMMITTEE MEETING

July 14, 2020 3 PM Newbold Town Hall

NEWBOLD BUILDING COMMITTEE MEMBERS PRESENT: Jim Staskiewicz, Chairperson--Kim Harron--Mike McKenzie, Town Board Member--Kim Gauthier, Newbold Town Clerk--Jackie Cody, NBC Secretary

NEWBOLD TOWN BOARD PRESENT: David Kroll, Chairperson--Bob Metropulos--Mike Sueflohn--Kim Gauthier, Newbold Town Clerk--Mike McKenzie

Absent (excused): Jodie Hess, Newbold Town Treasurer

NEWBOLD TOWN SHOP: Mark Fetzer, Director of Public Works

GUESTS: Residents: Dorothy Skye and Pete Cody

1. Meeting called to order at 3:02 PM by Jim Staskiewicz and meeting posting was verified.
2. June 17, 2020, minutes were moved by Kim Gauthier. Second by Kim Harron. Approved with no corrections or additions.
3. Funktion Design Studio Project Manager, Melody Hamlin, using a PowerPoint presentation recapped the work of Funktion Design Studio completed thus far with the Newbold Building Committee. The presentation was for the benefit of Newbold Town Board members. The Newbold Town Board members were reviewing for the first time the planning, design and cost of the Newbold Town Shop and Newbold Town Hall.
 - a. Ms. Hamlin detailed for meeting participants:
 - the *facilities study* of the town shop, town hall and former Newbold School,
 - the *concerns with the physical conditions* of the shop, town hall and former school
 - the *programming needs* of the town shop and the town board
 - the *current uses* of space in the town shop and the town hall
 - reviewed the *final site plans* for the town shop and former school-town hall
 1. reviewed demolition of the rear portion of the current town shop retaining the concrete block structure as cold storage
 2. Site Option 1 & Site Option 1a - Demolition quote was adjusted to swap out new windows for translucent panels met with committee recommendation.
 3. Site Option cost: \$121,659
 - reviewed the *final recommendation interior design for the town shop*,
 1. New Square footage: 11,294 versus current footage: 3,684 sq. ft.
 - reviewed the *rendering of the town shop*,
 - reviewed updated *Opinion of Probable Construction Cost of the town shop* making it ready for the 22nd century for a total of \$2,697,589.00, and
 - review the *final recommendation interior design for the former school-town hall*,
 1. New Square footage: 12,702 versus current footage: 6,512 sq. ft.
 - reviewed updated *Opinion of Probably Construction Cost of the former school-town hall* for a total of \$2,780,774,
 1. Includes demolition and hazardous material costs,
 2. Includes Energy Conservation related Upgrades: \$219,375,
 3. Purchase of the former school: \$200,000 (TBD in closed session)

- Ms. Hamlin built in contingency dollars for the unanticipated in both Opinion of Probably Construction Cost—Better to estimate more and use less or none when project is completed.
- b. Requested Materials in Preparation for August meeting with electors:
- Melody Hamlin:
 1. Submit Costs of recent finished projects for a comparison of Probable Costs versus Actual Cost (Received 7.14.2020)
 2. Rendering of the exterior of former school-town hall
 - Kim Gauthier:
 1. Energy costs of town shop and town hall
 2. Number of Usage requests for the town hall
 - a. Types of events or uses
 - b. Reason(s) for use rejection by possible renters
 3. Financial Statement for the building project
- c. Public Information Meeting Presentation: Ms. Hamlin-Building Committee-Town Board
- Review of Funktion Design Studio projects
 - Condition of present facilities
 - Site Plans
 - Design Plans
 1. Energy costs
 2. Usage and programming
 - Costs
 1. Financial statement
 2. Experience of Funktion Studio Design past projects Probable costs and Actual costs
 - Construction timeline
- d. Town Board and Building Committee Responsibility
- Prepare the question(s) for August electors meeting
4. Brief presentation by Building Committee for Annual Meeting on July 28th
5. Adjourn moved by: Kim Gauthier Second: Kim Harron Passed
- a. 4:55 PM

Respectfully submitted by Jackie Cody
July 14, 2020