

## Minutes of the Town of Newbold Town Board Regular Town Board Meeting held on Thursday, July 25, 2019

The Town of Newbold, Town Board, met on Thursday, July 25, 2019 at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. Chairman, Dave Kroll called the meeting to order at 6:30 p.m. and verified the amended agenda was properly noticed to the public.

Those in attendance included Bob Metropulos, Mike McKenzie, Ed Hammer, Jim Staskiewicz, Supervisors; Dave Kroll, Chairman; Kim Gauthier, Clerk and Jodie Hess, Treasurer. The Clerk verified that the amended agenda was posted on all three bulletin boards in the town.

*A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the town board regular and finance **meeting minutes** of June 11, 2019 as presented along with the special closed session minutes of July 12<sup>th</sup> and July 8, 2019, as presented. That motion carried on a voice vote of all ayes.*

Monthly District Library report by Newbold representative. Jane Roe was present to report on library activities, a grant received, utility expenses lower than budgeted due to light improvements and circulation is up over last year. There were 1,244 Newbold visitors last month.

**County Board of Supervisors report** by Newbold Representatives. Mr. Winkler was absent and excused. Mr. Metropulos indicated there was no meeting in July.

Discussion and action on Oneida County **Zoning requests, Plan Commission** and citizen zoning requests and chairman's report. Mr. Hammer had no items to report on.

Monthly **Road report** by Mark Fetzer, Public Works Director. Mr. Fetzer provided a report of public works activity and noted the Swamp Creek Road project is almost complete and Muskellunge Lake Road project has begun.

Discussion and action on **additional 2019 road work and bid specifications**. Mr. Fetzer presented bid specifications for Spider Lake Road and River Road projects and noted a bid is not necessary for the minor Woodland Drive project. It was noted that there may be a need to pursue an agreement with a property owner to widen the turnaround on Woodland. It was decided that the date bids are due will be changed to August 15, 2019 during a special meeting since Mr. Fetzer is unavailable the end of the month. *A motion was made by Mr. Hammer and Mr. McKenzie to approve the road specifications as presented on River Road and Spider Lake Road projects with an amendment to the due date of August 15, 2019.*

Monthly Newbold **Fire Department report** by Chief Fetzer. Chief Fetzer provided a report of six fire and nine first responder calls last month.

Discussion and action on **request by the Redpine Homeowners Association** to consider making Redpine Lane and Redpine Court into town roads. Several members of the association were present and Ben Gauthier spoke on behalf of the group and indicated the association members recently held a meeting of which they are looking for information on how their roads could become town roads and meet the current town road standards. Chairman

Kroll described the process and noted the original developer did not want massive amounts of trees removed in this area and so became a private road. A fifty-foot wide area is needed, it was originally hot-mixed and later chip-sealed in error when the town did the other roads in the subdivision. Chairman Kroll advised the property owners that all would have to be in agreement to changing deeds for the town to take a road over. It was agreed the next steps would be to have the town public works department ribbon the trees that would potentially need to be removed to meet the standard and pictures will be taken for the board to discuss further at the August 8<sup>th</sup> meeting.

Discussion and action on **contract with North Central Regional Planning**. The contract language was presented. *A motion was made by Mr. Hammer and Mr. Metropulos to approve the contract with Northcentral Wisconsin Regional Planning as presented. That motion carried on a voice vote of all ayes.*

Discussion and action on **Resolution #2019-03, Adoption of Public Participation Plan to Update the Town Comprehensive Plan**. The resolution was read and a *motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the resolution #2019-03, as presented. That motion carried on a roll call vote of Mike McKenzie aye, Ed Hammer aye, Jim Staskiewicz aye, Bob Metropulos aye, Dave Kroll aye.*

Discussion and action **picnic Liquor License** for the Newbold Volunteer Fire Department for August 17<sup>th</sup> fundraiser by the VFD picnic committee. *A motion was made by Mr. Staskiewicz and Mr. Hammer to approve the temporary picnic license for the Newbold Fire Dept. picnic committee as presented. That motion carried on a voice vote of all ayes. A motion was made by Mr. Staskiewicz and Mr. Hammer to waive the application fee for the volunteer fire department.*

Discussion and action on **purchase of a new plow truck and possible one-ton truck**. Mr. Fetzer indicated his request for a new plow truck is being revised, as Monroe Truck quote was provided after the last meeting. *Motion by Mr. Metropulos and Mr. Staskiewicz to approve the additional expenditure of \$3,500 for purchase of the Monroe plow truck slotted trip mechanical plow as described with features. That motion carried on a voice vote of all ayes.*

Mr. Fetzer requested permission to consider a one-ton diesel truck which is a used DNR truck on an auction site. Mr. Fetzer would look at the trucks available prior to bidding, however the bidding ends prior to the next board meeting. *A motion was made by Mr. Hammer and Mr. McKenzie to authorize Mr. Fetzer to look at the auction site vehicles described and bid not more than \$15,000 if found to be an adequate vehicle. That motion carried on a voice vote of all ayes.*

Discussion and action on **sale of excess town equipment**. Mr. Fetzer indicated there are two fire department used trailers to sell, a rider lawnmower and fire department light bars. *A motion was made by Mr. Staskiewicz and Mr. Hammer to approve selling the items listed along with additional items with value under \$500. That motion carried on a voice vote of all ayes.*

Approval and payment of any **bills and/or fund adjustments** and possible **transfer of bank fund accounts**. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the transfer from the general fund to the volunteer fire department budget in the amount of \$125, from county Hazmat reimbursement. That motion carried on a voice vote of all ayes. A motion was made by Mr. McKenzie and Mr. Metropulos to approve bills and disbursements as presented. That motion carried on a voice vote of all ayes.*

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is scheduled for August 8, 2019. Beginning at 5:00 p.m. is a table-top exercise with Oneida County Emergency Management. Mr. Muelver will be available for the open book beginning at 4:00 p.m. that day also. A special meeting of the board will be held on July 29 to discuss a continued employee matter.

Mr. Hammer provided a T.I.S. grant project update, noting that he spoke on the project in the Town of Bradley today and the work done in Newbold is considered a model to be followed.

Building Committee update indicated three architectural firms were present today at a mandatory meeting and tour of the town hall and garage.

The Treasurer indicated the liquor license application check from Vicky Miller was returned insufficient funds therefore, the fees are due. The board will discuss the possible revocation of the license at the August 8<sup>th</sup> board meeting if cash is not received for the fee and bank fee by that time. A certified letter will be sent advising Ms. Miller of this possible action.

**Public comment** and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Mr. Cody presented a report of Newbold Outdoor Recreation Committee activity and submitted a written copy. Mrs. Cody asked if Mr. Kroll would put together another drone video of NORA in the summer months.

*The meeting **adjourned** at 8:02 p.m., by Mr. Hammer and Mr. Metropulos. There were no objections.*

Respectfully submitted by

Kim Gauthier, Newbold Town Clerk