

## **Minutes of the Town of Newbold Town Board Regular Meeting held on Thursday, July 30, 2020**

The Town of Newbold Town Board met on Thursday, July 30, 2020 at 6:30 p.m. for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll and Supervisors, Bob Metropulos, Jim Staskiewicz, Mike McKenzie, and Kim Gauthier, Clerk and Jodie Hess, Treasurer. Supervisor, Mike Sueflohn was absent and excused. Chairman Kroll called the meeting to order at 6:30 p.m. led by the pledge of allegiance. The Clerk verified that the meeting was properly noticed to the public.

Discussion and action on prior town board **meeting minutes** of July 9, 2020. *A motion was made by Bob Metropulos and Jim Staskiewicz to approve the meeting minutes of July 9, 2020 as presented. That motion carried on a voice vote of all yes.*

Monthly Report of Volunteer **Fire Department Activity** by Chief, Mark Fetzer. Reports received.

Monthly Report of **Public Works Department Activity** by Public Works Director, Mark Fetzer. Reports received.

Discussion and action on **Fire Department generator repair**. Mr. Fetzer indicated the quote to repair the generator at station one is \$3,467.13 from Total Energy Systems. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve fixing the generator at station one. That motion carried on a voice vote of all yes. A motion was made by Mr. Staskiewicz and Mr. Metropulos to fund the generator repairs from the general fund. That motion carried on a voice vote of all yes.*

Discussion and action on **Fire Department Picnic and temporary event Liquor License** for the August 15, 2020 picnic. The board discussed whether the picnic should be held due to the COVID-19 pandemic and asked what precautionary steps are proposed by the fire department picnic committee. Janet Siefert described the committee plans for distancing, food service, personal protective equipment and obtaining supplies. The town board took no action.

The Clerk presented the fire department picnic committee request for a temporary **picnic liquor license**, Class B beer and wine for the August 15<sup>th</sup> event only. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the temporary Class B beer and wine liquor license application as presented for the August 15, 2020 event. That motion carried on a voice vote of all yes.* The Clerk asked who would oversee the serving of alcohol, to which Mr. Sundby indicated he would.

Discussion and action on **garage door replacement at the Town Shop**. Mr. Fetzer presented options for replacement of the door on the back, wooden garage structure. The estimate for a 12 foot wide garage door is \$8,000 plus carpentry work of approximately \$1,500. The second option is to purchase a door on an auction site used for possibly less with the additional amount for installation. That price is unknown. The third option is to wait in the event the new town

shop building is approved as currently being proposed, but not yet approved. No action taken. Mr. Fetzer will research pricing further and bring information to the next town board meeting.

Discussion and action on possibly changing the **color of private road signs**. Mr. Fetzer indicated this is a concept used in other municipalities and he would like the board to consider the possible change in phases. The Chairman also offered up the options of ensuring that all private roads have a yellow "private road" sign in place. This will be discussed at the next town board meeting to allow for more consideration.

Discussion and action on **additional road projects**: Stormy Landing Road- gravel and Woodland Drive- turnaround improvement and Black Lake Road- culvert replacement. The Stormy Landing Road improvement would include a DNR grant of up to \$25,000 with a minor cost to the town. **Resolution #2020-02**, was read by the Chairman related to Stormy Landing Road. *A motion was made by Mr. Metropulos and Mr. McKenzie to adopt Resolution #2020-02, Stormy Landing Road improvements and passed on a roll call vote of: Mike McKenzie, yes; Jim Staskiewicz, yes; Bob Metropulos, yes; Dave Kroll, yes.*

The request to replace a **culvert on Black Lake Road** was presented at a cost of \$2,500. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the culvert replacement on Black Lake Road at a cost of \$2,500. That motion carried on a voice vote of all yes.*

The request to improve and excavate the **turnaround on Woodland Drive** with four inch material to level it out was presented by Mr. Fetzer, who also indicated a possible need to obtain property owner permission to place a portion of the materials on the property may be needed to make it wider. Chairman Kroll indicated he is not willing to utilize a property owners land for our material. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the Woodland Drive turnaround to include a contingency that the materials remain in the town road right of way. That motion carried on a voice vote of all yes.*

**County Board of Supervisors Report** by Newbold Representatives. Representative, Jim Winkler reported that county departments have been asked to reduce their budgets by five percent. The new veterans cemetery will open in late fall 2020 in Cassian. The decision to possibly combine ADRC will now go before the county labor relations committee. UW Extension is moving to Nicolet College in the near future. The Oneida County Fair is virtual this year the whole month of August.

Monthly **Outdoor Recreation Committee Report** by Committee Chairman. Committee Chairman, Pete Cody presented a written report of activity and noted two additional benches will be placed at the Newbold Outdoor Recreation Area, Mrs. Cody is actively cleaning the privy due to the pandemic and the committee is beginning discussion on the possibility of creating a mountain bike trail in the future.

Discussion and Action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Request, if any along with **Plan Commission Chairman's Report**. Chairman Metropulos indicated the next meeting will be August 6<sup>th</sup> at 4:00 p.m.

Discussion and action on **conditional use permit application** to change the lot size located on **River Street, four blocks east of Hwy. 47, owner Mr. Zierden**. Mr. Zierden was present and indicated the request is for option two presented which would create lot number one at 50,000 square feet. Mr. Metropulos indicated the plan commission recommended approval of option number two. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve option number two of the lot layout reconfiguration on River Street, owner John Zierden. That motion carried on a voice vote of all yes.*

Discussion and action on recommendation to **Oneida County regarding recreational vehicles and detached garages** used as dwellings. Mr. Metropulos indicated the plan commission supports the proposed language presented by Oneida County. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to advise the county of the town's support of amendments to 9.33(F), as presented. That motion carried on a voice vote of all yes.*

Discussion and action on **conditional use permit application for Horizontal Drilling**, owner Derek Funk at Country Drive, Town of Newbold. Mr. Funk was present and indicated he is working with the DNR on the project and the construction plan. *A motion was made by Mr. McKenzie and Mr. Staskiewicz to approve the conditional use permit for Derek Funk, Horizontal Drilling business, as presented. That motion carried on a voice vote of all yes.* The fee was paid.

Discussion and action on **Resolution #2020-01, supporting a constitutional amendment** upon the results of the town referendum question on the April 7, 2020 ballot. Chairman Kroll read the resolution as presented. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to adopt Resolution #2020-01 supporting the constitutional amendment as presented. That motion carried on a roll call vote of: Mike McKenzie, yes; Jim Staskiewicz, yes; Bob Metropulos, yes; Dave Kroll, yes. The motion carried.*

Discussion and action on purchase of **New Election Ballot Tabulating Machines**. Mrs. Gauthier indicated the current machines will no longer be services in 2022. The county hosted a demonstration of the ICE and ICEx ballot tabulator and handicap accessibility machines conducted by Command Central. The Clerk reported that the one machine would replace two of the current machines used, functionality appears to be very user friendly and proposed to be in service for the next fifteen to twenty years. The original price was \$8,400 however, with discounts and trade in the cost for the machine is \$6,600 plus supplies, training, carrier bag, etc. would come to approximately \$16,000 for two machines. *A motion was made by Mr. Metropulos and Mr. McKenzie to approve the purchase of 2 ICE ballot tabulator machines not to exceed \$16,000. That motion carried on a voice vote of all yes.*

Approval and payment of any **bills and/or fund adjustments**.

*Motion to approve transfers by Mr. Staskiewicz and Mr. McKenzie from the general fund to the designated funds outdoor recreation area from the donation box in the amount of \$146.00. That motion carried on a voice vote of all yes.*

*Motion to approve bills and disbursements as presented, by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a voice vote of all yes.*

**Administrative review and action**, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is scheduled for August 13, 2020.

The Clerk commented regarding previous discussion on holding a public hearing on the construction of a town hall and town shop at another location and recommends the town board consider holding such hearing at the fire department so to access town facilities perhaps for a walk-through prior to the hearing.

The board received a proposal of services from Accurate Assessment. If any board member wishes to discuss further this item will be placed on an agenda. No action taken.

**Public Comment** and Communication Period per Wisconsin Statutes whereby the town Board may receive input on any matter raised by the public. No action will be taken.

Pete Cody commented that he agreed with the Clerks recommendation. Mr. Cody also commented that the town board should take a position on masks and change protocol on use of the podium since it would need to be sanitized.

Adjournment. A motion was made by Bob Metropulos and Mike McKenzie to adjourn the meeting at 8:35. That motion carried all ayes.

Respectfully submitted, Kim Gauthier, Town Clerk