

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, August 9, 2018

The Town of Newbold Town Board met on Thursday, August 9, 2018 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the finance meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

A motion was made by Mr. Hammer and Mr. McKenzie to approve the transfer of \$7,200 from the designated town hall renovation fund to the town hall budget fund, transfer of \$350 from the general fund to the election equipment budget; and \$200 from the general fund to the publishing budget, as presented. That motion carried on a voice vote of all ayes.

A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes. The financial reports were received and will be filed with the Clerk. The board agreed to begin the budget process next month.

A motion was made to adjourn the finance meeting at 6:12 p.m., by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a voice vote of all ayes.

The regular town board meeting was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public.

A motion was made to approve the town board regular meeting minutes of July 26, 2018, by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a voice vote of all ayes.

Project update by Brittany Servant on the terrestrial invasive species grant work provided information on plants identified in the southern portion of Newbold. Ms. Servant indicated she will work full-time the next two weeks on the project and then will be leaving for Alaska to work. The grant work will be completed by Bara belle. Ms. Servant thanked the board for the opportunity.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report. Discussion and action on county tourist rooming ordinance and administrative review permits for rental units. Mr. Hammer indicated the commission discussed the proposed ordinance at their last meeting and had concern with the counties ability to enforce such ordinance with the staff availability and noted recreational zoning was not covered in the ordinance. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to support the county ordinance as presented with a strong recommendation that staffing is provided to enforce such ordinance. That motion carried on a voice vote of all ayes.*

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was excused. Mr. Metropulos noted the board has not had their August meeting yet.

Town Assessor report by Mr. Jef Muelver. Mr. Muelver provided a written report to be filed with the Clerk. Mr. Muelver also presented the 2018 Annual Assessment Report to the town and noted there was a county mapping error which will require the Clerk to make a correction to the roll per statute. Mr. Muelver noted building permits are up 10 percent and provided a link regarding "dark store" discussion from state lobbyist.

Discussion and action on opening date of the Rookery Run Disc Golf Course and Newbold Outdoor Recreation Committee report. Mr. Cody indicated the committee last met on August 2, 2018, and made a recommendation to open the course and have all major work completed by September 15, 2018 for an opening and prepare for a grand opening to honor sponsor, volunteers and donors on Saturday, October 6, 2018. *A motion was made by Mr. Hammer and Mr. Staskiewicz to approve the opening dates of the disc golf course, as presented by the Newbold Outdoor Recreation Committee. That motion carried on a voice vote of all ayes.* Mr. Cody reported on the progress and work completed at the recreation area. Mrs. Cody presented a newly printed map, commemorative disc sample, and brochure of the course. Volunteer hours to date total 2,675 hours. Mrs. Gauthier noted the printing was possible with a grant from the United Way.

Discussion and action on sale of 2006, F350 one-ton truck. Mr. Fetzer indicated the auction ended this morning with a high bid of \$17,251. A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the sale of the 2006 one-ton Ford, as presented. That motion carried on a vote of all ayes.

Discussion and action on Bridge Road pavement repairs by the bridge approach. Mr. Fetzer obtained a quote from Oneida County in the amount of \$1,289 to fix the repairs needed. *A motion was made by Mr. Hammer and Mr. McKenzie to approve repairs to the bridge approach on Bridge Road as described. That motion carried on a voice vote of all ayes.*

Discussion and action on potential US Forest Service contract to rent space in a town building. Clerk Gauthier and Mr. Fetzer with discussions with a forest service employee on the potential of utilizing a portion of the town hall for office space and radio repair. Discussion took place on possibilities of utilizing part of the old fire department side of the town hall. No action taken, however the town board agreed to pursue the matter further with the US Forest Service employee and bring back to a meeting for further discussion.

Discussion and action on bartender/operator license applications. The Clerk presented to the board an application for renewal from Roxanne Fortin. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the bartender application of Roxanne Fortin, as presented. That motion carried on a voice vote of all ayes.* Also presented was an application from Brent Sundby to operate/bartend at the Newbold Fire Department picnic *only. A motion was made to approve the bartender license and waive the fee for Brent Sundby to bartend at the fire department picnic, pending signature of the application. That motion carried on a voice vote of all ayes.*

Discussion and action on picnic liquor license for the Volunteer Fire Department Picnic Committee, as presented. *A motion was made to approve the picnic liquor license for the Fire Department picnic on August 18, 2018, as presented. That motion carried on a vote of all ayes.*

Discussion and action on authorizing a part-time road crew worker to work as a permanent part-time employee. Chairman Kroll indicated when Scott Koval, call-in and part-time road worker heard from Mr. Fetzer that the town was looking to hire a permanent part-time road worker he

expressed interest and due to his current employment it was decided to discontinue to advertisement for hiring. Mr. Koval has some prior employment commitments that will go through August and then be available in September to work on a regular basis. Chairman Kroll noted there is already an application on file with the Clerk and he currently holds a CDL and has knowledge of the town equipment and work load. *A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve authorizing Scott Koval as a permanent part-time employee as described. That motion carried on a voice vote of all ayes.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is August 30, 2018.

Mr. Hammer would like to give a TIS grant update at the next meeting. The Clerk provided the board information on the September 12th Town's Association workshop in Minocqua. The clerk will sign up any board member interested in attending.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. Mr. Cody indicated a large amount of spotted nap weed was removed from the town recreation area.

The meeting adjourned at 7:35 p.m., on a motion made by Mr. Metropulos and Mr. Hammer with no objection.

Respectfully submitted by Kim Gauthier, Town Clerk