

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, August 13, 2020

The Town of Newbold Town Board met on **Thursday, August 13, 2020** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll and Supervisors, Bob Metropulos, Jim Staskiewicz, Mike McKenzie and Mike Suefloh. Kim Gauthier, Clerk and Jodie Hess, Treasurer were present along with Town Public Works Director, Mark Fetzer and Town Assessor, Jef Muelver.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

There were no budget transfers. *A motion was made by Jim Staskiewicz and Bob Metropulos to approve bills and disbursements as presented. That motion carried on a voice vote of all yes.* Financial reports were supplied by the Treasurer and Clerk. The Clerk indicated the election budget is over due to items needed during the pandemic, however, plans to submit extra expenses to the CARES grant program for reimbursement before year end.

The finance meeting was adjourned at 6:20 p.m., with no objections.

Regular Town Board Meeting: Chairman Kroll called the meeting to order at 6:30 p.m., led the pledge of allegiance and the Clerk verified that the meeting was properly noticed to the public.

Approval of prior Town Board Meeting Minutes:

*A motion was made by Jim Staskiewicz and Bob Metropulos to approve the **meeting minutes** of July 30, 2020, as presented. That motion carried on a voice vote of all ayes.*

Consider Citizen Request for a Temporary Slow-No Wake Ordinance on Bass Lake:

Chairman Kroll received the request from several property owners on Bass Lake due to the excessive high water and use of high power boat motors causing poor water quality, eroding shorelines and concerns for safety. Several property owners on the lake were present and commented on the unprecedented high water, complaints made to the DNR pertaining to safety and disregard for the lake and owners by use of high horse power boaters who do not reside on the lake tearing up vegetation and causing erosion along the shoreline. The lake is approximately 66 acres with a public access, no formal lake association, only nine homes on the lake and the bulk of the property is located in the American Legion. Chairman Kroll described the process through the town to address slow no wake, but none for limiting horse power. Document #LE317-2017, issued by the DNR pertains to high water. The board recommended education and signs for users at the boat launch. The board also agreed that the majority of property owners were represented and to move forward with a temporary ordinance due to the water table effects at this time. Proposed ordinance language will be brought back to the town board on August 27th for consideration and then a public hearing and DNR review.

Monthly District Library Report by Newbold Representative:

Carla Chropkowski was present and reported that the library has no plans to extend the hours of operation until after school begins. Curbside pick-up is very active and now materials are being quarantined for 96 hours upon return, as recommended. Youth ages 5 to 15 will now be allowed into the building during open hours.

Monthly Town Assessor Report:

Jef Muelver, Town Assessor was present and provided a written report noting equalized values are posted, and aggressive real estate sales are starting to slow down.

County Board of Supervisors Report:

Mr. Winkler was absent and excused. No report.

Monthly Building Committee Report:

Mr. Staskiewicz reported that the town had recent contact with Mr. Hoban, owner of the former Newbold School who has decided not to pursue sub-dividing the property and has suggested that the town purchase the property and school as is, for use and possible future renovations. Chairman Kroll recommends the building committee discuss this suggestion and bring back a recommendation to the town board.

Plan Commission and Citizen Zoning Requests:

Discussion and action on Administrative Review- Tourist Rooming House permit application submitted by VACASA Vacation Rentals, Katy Slizewski, agent and Adam McKee, licensed owner of Lakeland West VIII, LLC for the Town's review. The dwelling is located on North Nokomis Lake, NE 1984. The Plan Commission reviewed the application and indicated the request meets town requirements. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the administrative review permit for a tourist rooming application of VACASA Vacation Rentals contingent on receipt of the \$100 town fee. That motion carried on a voice vote of all aye.*

Discussion and action on Preliminary one lot land division, proposing a 4.15 acre waterfront parcel that will be accessed from Vets Memorial Dr., owner Tom Moore. The remainder of the parcel contains approximately 17.4 acres which includes a sliver lying north of Vets Memorial Dr. The Plan Commission reviewed the application and noted the division exceeds the town minimum lot size. Mr. Olenik was present and paid the required fees. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the preliminary one lot land division of owner, Tom Moore as presented. That motion carried on a voice vote of all aye.*

Discussion and action on Administrative Review application for a Tourist Rooming House located at 7038 County J on Pickerel Lake, applicant Martin Trina. This property is zoned recreational and the Plan Commission had no concerns with approval. *A motion was made by Mr. Sueflohn and Mr. Staskiewicz to approve the administrative review permit for a tourist rooming home for applicant, Martin Trina. That motion carried on a voice vote of all aye.*

Mr. Metropulos noted that the Plan Commission had also discussed a possible land division of the property at the former Newbold School, however, the owner has withdrawn the request.

Liquor License Application:

Discussion and action on liquor license application for a Class B beer and wine license for Woodcrest Holdings, LLC, d/b/a The Pines Event Center, 5840 Forest Lane, owner Julie Stieber. The Clerk indicated the application is for only serving beer and wine at the Pines Event Center, the applicant has supplied all necessary paperwork, public notices complete, no background check concerns to report, fees were paid and no concerns. *A motion was made by Mr. Metropulos and Mr. McKenzie to approve the Class B-B liquor license as presented. That motion carried on a voice vote of all aye.*

It was noted by the Clerk that the applicant wishes to obtain a **reserve liquor license**, if available. Upon further research of the 1997, Wisconsin Act 27, which established the quota law on Class B Liquor licenses there were 15 Class BLB licenses issued in 1997. Currently in 2020, there are 12 Class BLB licenses issued and 1 Class A license, which would mean that Mrs. Stieber is able to apply for a reserve license at the \$10,000 fee if she desires.

Garage Door Replacement at the Town Shop:

Mr. Fetzer indicated the second estimate did not come back from the company sought and he recommends postponing replacement at this time pending consideration of a new town shop building. No action.

Discussion and action on Private Road Name Signs Color Change:

Mr. Fetzer indicated he posed the question if the town board wants to pursue changing private road name signs at a past meeting for consideration of different color. This is done in other municipalities and offered it as a possible way to identify the different roads. The board decided to take no action at this time, however if private road name signs need replacing in the future they could be ordered in the color white. It was decided that the yellow "private road" signs should be placed only if requested by the property owners on that road.

Employee Health Insurance Renewal:

Mrs. Gauthier indicated the health insurance renewal from Boyd Financial was not received. This will be brought to the next meeting on August 27th.

Possible Participation in the State Income Continuation (disability) Insurance:

Mrs. Gauthier brought the state plan information to the board's attention as the upcoming year is once again a "premium free" year due to prior contributions into the program. Currently the town provides a plan through Companion Life Insurance at a total premium of \$784 per year for the full time road crew employees. There would be no premium with the State plan, enrollment requires a resolution passed by the local governmental body and could be effective within 90 days. Chairman Kroll read the resolution provided by WRS Income Continuation- State of Wisconsin and indicated this would be Town of Newbold Resolution #2020-03. *A motion was made by Mr. McKenzie and Mr. Metropulos to adopt ICA- State of WI, resolution as read. A roll call vote was taken with Mike McKenzie, yes; Jim Staskiewicz, yes; Mike Suefloh, yes; Bob Metropulos, yes; Dave Kroll, yes.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is scheduled for August 27, 2020. Possible agenda items discussed include additional microphones needed for each board member due to social distancing requirements. Budget requests for 2021 should be presented by the fire department and public works department. A possible absentee ballot drop box will be researched by the Clerk for discussion at the next meeting.

Public Comment Period:

Mr. Cody commented that he agrees with the need for more microphones and the need for a drop box outside the town hall for absentee ballots.

Adjournment. *The meeting adjourned at 8:03 p.m., by Bob Metropulos and Mike Suefloh, with no objections.*

Respectfully Submitted by Kim Gauthier, Newbold Town Clerk