

## **Minutes of the Town of Newbold Town Board Regular Town Board Meeting Held on Thursday, August 31, 2017**

The Town of Newbold Town Board met on Thursday, August 31, 2017 at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the meeting to order at 6:30 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

The regular town board meeting was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. The Clerk verified the agenda was properly noticed to the public.

*A motion was made to approve the town board meeting minutes of August 10, 2017 by Mr. Metropulos and Mr. McKenzie. That motion carried on a vote of all ayes and zero nays.*

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests, if any. Mr. Hammer indicated there is a meeting scheduled next week with items to review.

Monthly District Library Report from Newbold Library Representative. Lloyd Gauthier was present and provided library use statistics, indicating Newbold is the top third user of the library. October events were announced. Mr. Gauthier also indicated the Library Director is pursuing a tax intercept process with the Department of Revenue for library fines over \$100. More on this in the future.

Monthly Town Assessor report by Mike Muelver, Peterson Appraisal. Mr. Muelver was present and indicated the board of review is complete, reports finalized, and a summary report was submitted to the Town. The Town of Newbold will see an increase of three-million in overall value from this last year.

County Board of Supervisor's report by Newbold representatives. Jim Winkler was absent and excused. Mr. Metropulos indicated county departments are working on their budgets.

Monthly volunteer fire department report was distributed by Chief Fetzer. Chief Fetzer provided a fire and first responder report to the board. Chief Fetzer also noted the recent picnic was the best attended and most donations received in history, with approximately \$8,100 received in income over expenses. The board also received a fire report from the St. Germain Fire Chief indicating 20 year-to-date calls for Newbold.

Monthly road report was provided by Public Works Director, Mark Fetzer and distributed to the town board. It was noted that Fahrner put an additional amount of oil on one section of town road which will cause an additional bill of \$1,673.

Discussion and action on West Nokomis Drive access. Chairman Kroll indicated additional information was presented to the town board by Mr. Harkinson and the following summarizes the road matter: The Zickert's still own the property in question and have a deed of ownership. In 1954, there was an intent that the town would take the road over, but never did because it was not brought up to town standards. There is a letter dated August 3, 1965 to Mr. Harkinson from the town indicating town road standards were not met after eleven years. There is no record that the town ever owned this road. There was intent, however it never came to fruition. County records also indicate a portion of the road belongs to the Zickerts along parcel NE 1275-18. Chairman Kroll indicated the property owner options at this point are either that all owners come together and improve the road according to town standards, or the owners with the assistance of the town, obtain a special assessment to the tax roll of the property owners to improve the road; with all agreeing to new deeds conveying the road to the town. No action taken.

Discussion and update on the Rosalie Lane project. The board was provided the report prepared for the town by town's attorney, Greg Harrold. *A motion was made by Mr. Hammer and seconded by Mr. Metropulos to approve the preliminary road report for construction of Rosalie Lane (a private road to possibly be brought to town standards), as presented. That motion carried on a vote of all ayes and zero nays.* Discussion on scheduling a public hearing for property owners to consider agreeing to the special assessment and a special meeting to borrow funds. The date was set for October 14, 2017 at 10:00 a.m. The Clerk will send all the property owners a copy of the report and meeting notice by certified mail. Note: the date was then changed to October 7<sup>th</sup>.

Discussion and action on Terrestrial Invasive Species grant application. Mr. Hammer presented a grant application he prepared for a Newbold 2018 Terrestrial Invasive Species inventory and management plan. *A motion was made by Mr. Metropulos and seconded by Mr. McKenzie to approve the grant application as presented. That motion carried on a vote of all ayes and zero nays.* Mr. Hammer requested a letter from the Town Chairman endorsing the grant prior to the Sept. 11<sup>th</sup> Conservation meeting which Mr. Hammer will attend.

Discussion and action on bartender/operator license application. The Clerk presented an application received from Roxanne Fortin for renewal. *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve the bartender license of Roxanne Fortin as presented. That motion carried on a vote of all ayes and zero nays.*

Discussion and possible action on Town Hall repairs. Mr. Staskiewicz described problems with the front facing of the building deteriorating due to water collecting on a trim ledge. It was decided that the first step will be to meet with the contractor who remodeled the front many years ago and have a look at the problem. Mr. Staskiewicz will report back to the board at the next regular meeting.

Approval of any bills and /or disbursements and any fund transfers. The Clerk presented bills to be approved. *A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to approve the bills and disbursements, as presented. That motion carried on a vote of all ayes and zero nays.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is September 14, 2017, at 6:00 p.m., finance meeting and 6:30 p.m., regular town board meeting.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Mr. Cody acknowledged his pleasure with the town board approving the grant application presented by Mr. Hammer. Mr. Cody also commented that the town hall should be bulldozed and no more money spent on fixing it up. He suggested that the town hall committee address the needs of a town hall. Mr. Cody also informed the board that Jackie Cody put together an excellent presentation on the disc golf course and asked that the board hear the twenty-minute presentation. Chairman Kroll recommended the town hall committee meet this winter and provide a report at the town annual spring meeting. He also asked that Mrs. Cody present at the next town board meeting.

The Town Board called for a closed session meeting pursuant to Section 19.85 (1) (c), of the Wisconsin Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss consideration of an employee leave of absence request.

*A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to go into closed session at 7:55 p.m. Roll call vote taken: McKenzie, aye; Hammer, aye; Staskiewicz, aye; Metropulos, aye; Kroll, aye.*

*A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to go back into open session at 8:20 p.m. Roll call vote taken: McKenzie, aye; Hammer, aye; Staskiewicz, aye; Metropulos, aye; Kroll, aye*

No action was needed based on the closed session discussion. The matter will be handled under the employee handbook.

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Next town board meeting is September 14<sup>th</sup>.

Mr. Hammer requested discussion at that time on NORC request to budget for a mower that can be used at the recreation area fairways; along with discussion on moving the bike path gravel from fairway number one by the town crew.

Reminder there will be a public hearing on proposed ATV ordinance language Saturday, September 9, 2017.

Clerk, Kim Gauthier informed the town board that a new election machine will be needed prior to 2019. Mrs. Gauthier recently met at the courthouse with other area Clerks for a demonstration of election machines ranging from \$2,000 (refurbished) to \$12,000. This will need to be a matter of budget discussion in the future.

*The meeting adjourned at 8:30 p.m., on a motion made by Mr. Metropulos and Mr. Staskiewicz with no objection.*

Respectfully submitted by:  
Kim Gauthier, Newbold Town Clerk