

## Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting Held on Thursday, September 8, 2016

The Town of Newbold Town Board met on Thursday, September 8, 2016 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

- Chairman Kroll called the meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.
- Approval and payment of bills, receipt of financial reports and approval of fund adjustments.  
*A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve the transfer from the general fund to designated Newbold recreation donation of \$1,000 and designated capital equipment of \$15,364.98 and designated first responder of \$1,707.22 and designated VFD equipment fund of \$15,364.98, as presented. That motion carried on a vote of all ayes and zero nays. A motion was made by Mr. Hammer and seconded by Mr. McKenzie to approve the bills and disbursements as presented. That motion carried on a vote of all ayes and zero nays.*  
The financial reports were received by the Town Board as presented.
- *A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to adjourn the Finance meeting at 6:15 p.m. That vote carried with all ayes and zero nays.*
- 6:30 p.m. The Regular Town Board Meeting was called to order by Chairman Kroll who also led the audience in the pledge of allegiance. Mrs. Gauthier verified that the agenda was properly posted in all three locations in the town.
- Approval of the August 25, 2016 regular town board meeting minutes. *A motion was made by Mr. Staskiewicz and seconded by Mr. Metropulos to approve the August 25, 2016 regular board meeting minutes as presented. That motion carried on a vote of all ayes and zero nays.*
- County Board of Supervisors report. Mr. Winkler was excused. Mr. Metropulos commented on county board discussion regarding obtaining a State loan for Expera to purchase the old Print Pack building in the City of Rhinelander.
- Discussion and Action on Oneida County Zoning Request, Plan Commission and Citizen Zoning request, if any. Mr. Hammer indicated the commission may review a parcel split at the next meeting.
- Discussion on citizen request to consider ATV/UTV trails in the Town of Newbold. Several residents were in attendance. Supervisor Mike McKenzie indicated he received a citizen request from Mr. Rudowski to have discussion with the town board on opening

Newbold town roads to ATV/UTV use. Chairman Kroll reminded the audience that this is not a public hearing and the board will not take public comment at this time, however, asked that Mr. Rudowski explain his request. Discussion only took place and the town board decided to send a survey of interest in every tax bill. Those results will determine if there is a large enough support to hold a public hearing and possible Spring referendum.

- Monthly Newbold Outdoor Recreation report. Mr. Pete Cody, Chairman was present and provided the board with a report of activity and progress on the outdoor recreation area. The committee continues to work on obtaining the needed storm water erosion control permit from the DNR. Donations continue to come in for the project. A drawing of the two boardwalks needed has been supplied by Dan Newby who has volunteered his assistance. A list of materials and supplies was also received. The committee has selected a new location for the privy toilet at the north-east end of the parking lot. Mr. Cody plans to submit privy plans to the Blackwell Job Center prior to October 1<sup>st</sup> for possible volunteer construction. The tee-off signs are being edited by Metro-Screen printing and near a final proposal. To date, there have been 504 hours of volunteer time on the disc golf and trail project at Ole Lake Road.
- Discussion and action on NORC recommendation to grind stumps at the disc golf course. Mr. Cody indicated 1,442 stumps have been marked with paint for removal. The NORC has made a motion to grind the stumps and have presented the following options: Rental of grinder at \$839/week or Professional tree service removal (quotes are being obtained) or borrow equipment from the Town of Woodruff or Newbold purchase their own grinder. Mr. Fetzer received a rental quote from FABCO of \$1750/week for a grinder and skid-steer and was told the neighboring town would trade equipment usage and received a quote of \$15,000 to purchase a grinder that attaches to a skid-steer. The town board recommended the NORC obtain quotes from tree service providers and present to the board as soon as possible.
- Discussion and action on purchasing materials for a privy and boardwalks at the recreation area. Mr. Cody presented the town board with a list of materials needed for the boardwalk and a drawing. *A motion was made by Mr. Hammer and seconded by Mr. Staskiewicz to approve the purchase of boardwalk materials not to exceed \$1,000. That motion carried on a vote of all ayes and zero nays.*  
*A motion was made by Mr. Hammer and seconded by Mr. Metropulos to approve the privy plans and privy concrete base estimate (\$2,584.14) at an amount not to exceed \$7,000 as presented. That motion carried on a vote of all ayes and zero nays.*
- Discussion and action on NORC recommendation to create an ordinance with recreation area rules of operation. Mrs. Gauthier presented a proposed ordinance to Chapter 4, Parks and Recreation to include the Ole Lake Road Recreation Area. Discussion on utilizing the language present for all parks with inclusions to no hunting or trapping, listing all town owned parks, addressing camping and enforcement. Further discussion will take place by the NORC before bringing back to the town board.
- Discussion and action on NORC donor request for the town to match a \$10,000 donation. An offer has been made by two donors willing to donate a total of \$10,000 if the town will make a matching donation towards the outdoor recreation area. Discussion on funds available and areas the match could come from. *A motion was*

*made by Mr. Metropulos and seconded by Mr. McKenzie to authorize \$10,000 from the general fund to match the \$10,000 donation available towards the outdoor recreation site. That motion carried on a vote of all ayes and zero nays.*

- Discussion on suggestion that Newbold consider creating an ordinance prohibiting sex offender's residency in the town. Chairman Kroll noted a citizen request was made to consider such ordinance. Chairman Kroll provided the board with a recent legal opinion in the Wisconsin Town's Association newsletter regarding this topic. Discussion on the 2015 act passed by the Dept. of Health Services addressing sexually violent persons. No action was taken. It was noted that if any board member wants to discuss this issue again in the future to have it put on an agenda.
- Discussion and action on town employee health insurance renewal. Information was provided at the last meeting on renewal options. Mr. Fetzer indicated other road crew employees had no further questions for the agent. Discussion on savings by going with Security Health Plan's high deductible plan. Clerk, Kim Gauthier provided a report of premium cost to the town with the addition of a health savings account contribution. The current contribution by the town is \$1,000 single plan and \$3,000 family plan. If the higher deductible on the proposed plan was covered with additional health savings account contributions, the town would contribute \$4,000 for a family plan and \$1,500 for a single plan. With this contribution the town would still save \$12,347 in premiums annually. *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve the Security Health Plan option with health savings account contributions of an additional \$1,000 over last year for a family plan and an additional \$500 for single coverage plan. That motion carried on a vote of all ayes and zero nays.*
- Discussion and action on software maintenance contract with a new tax and pet license program/provider. Treasurer, Jodie Hess indicated Transcendent Technologies has bought the program used. The previous cost of the program was \$450 and is going up to \$800 with a contract through 2021. The company has agreed to waive \$150 for the first year. All other municipalities in the county are also going with this provider. *A motion was made by Mr. Hammer and seconded by Mr. Metropulos to approve the program increase as presented. That motion carried on a vote of all ayes and zero nays.*
- Administration review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Chairman Kroll noted the town of Pine Lake is requesting a meeting of the joint library municipalities to come together on September 19, 2016. Chairman Kroll asked that the town library representatives for Newbold be notified. There is a joint library and municipality meeting already set for September 26<sup>th</sup> to discuss the formula.

Other meetings: Sept. 21<sup>st</sup> Board of Review, Sept. 24<sup>th</sup> public hearing on Rosalie Lane, and Sept. 29<sup>th</sup> next town board meeting.

- Public Comment and Communication Period per Wisconsin Statutes whereby the Town Board may receive input on any matter raised by the public. None.

- *Adjournment at 8:30 p.m. A motion was made by Mr. Staskiewicz and seconded by Mr. Hammer to adjourn. That motion carried on a vote of all ayes and zero nays.*

Submitted by Kim Gauthier, Town Clerk