

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, September 8, 2022

The Town of Newbold Town Board met on **Thursday, September 8, 2022** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dave Kroll; Supervisors, Jim Staskiewicz, Mike Suefloh, Dan Hess and Mike McKenzie; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

Motion by Mr. Staskiewicz and Mr. Hess to approve the transfers as presented by the Treasurer. Motion carried on a voice vote of all aye.

Motion by Mr. Hess and Mr. Suefloh to approve the bills and disbursements, as presented. Motion carried on a voice vote of all aye.

Clerk, Kim Gauthier noted the garage utilities budget will need additional funds for the remaining months in 2022.

Motion by Mr. Hess and Mr. McKenzie to approve the transfer from general fund to garage utilities budget in the amount of \$4,000. Motion carried on a voice vote of all aye.

Financial reports received including banking summary, cash status and designated funds reports, along with a report of budget vs y-t-d actual. Mrs. Gauthier reported the state levy limit worksheet was released this week. Preliminary levy increase for 2023 is approximately \$17,000 and health insurance premiums with the state are projected to increase 5.4% overall.

A board budget discussion meeting was scheduled for September 22nd at 6:00 p.m.

Adjourn finance meeting at 6:25 p.m.

Regular Town Board Meeting: Chairman Kroll called the regular meeting to order at 6:30 p.m., and led the pledge of allegiance. Clerk Gauthier verified the meeting was properly noticed on three town bulletin boards and included on the town website.

Public comment and communication whereby the Town Board may receive input on any matters raised by the public. None.

Approval of prior Town Board Meeting Minutes:

Motion by Mr. Suefloh and Mr. Staskiewicz to approve the August 25, 2022 regular meeting minutes, as presented. Motion carried on a voice vote of all aye. Mr. Hess abstained.

Monthly Town Assessor Report by Jef Muelver, Town Assessor. Mr. Muelver provided the board with a written report and indicated the Newbold equalized value for 2022 shows an overall increase of 13% or \$616,807,200. Mr. Muelver will attend the municipal assessors institute in October and indicated the fee is reduced if a member of the League of Municipalities. Mr. Muelver noted if the board is interested in membership the website is www.lwm-info.org the league serves cities and villages, however provides some resources applicable to towns also.

Library Report by Newbold Representative: Tabled, as no meeting to report on at this time.

County Board of Supervisors Report: Mr. Roach was absent and excused. Mr. Winkler was present and reported on county board and committee activity specific to the issue of wake board boats on area lakes and the effects to water quality and property owners. The county is looking for the towns to get involved and will look for grants and the process of obtaining lake classifications. Chairman Kroll commented the DNR must be involved in this endeavor and not solely the town. The town comprehensive plan already has established lake classifications.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report. Mr. Sueflohn, Chairman indicated the commission met last week to review a county application for a storage unit.

Discussion and action on Administrative Review Permit application of Bryan Hoffman, applicant and owner to operate a commercial storage rental facility that includes the construction of three new storage buildings containing a total of sixty-five units on the following: Lot 1, CSM 5287, being a part of Fractional NE ¼, Section 2, T39N, Section 2, R8E, PIN# NE 940, Town of Newbold.

Mr. Sueflohn indicated the plan commission reviewed the application and recommends the town make a recommendation of approval subject to the county recommendations on the last page of the permit. The fee was paid and a site address was obtained by Mr. Hoffman.

Motion by Mr. Hess and Mr. McKenzie to recommend approval of the permit application of Bryan Hoffman to construct a storage building subject to the recommendations on the application. Motion carried on a voice vote of all aye.

Discussion and action on gravel crushing at the town's gravel pit.

Mr. Fetzter indicated two quotes were obtained and the third request did not come to fruition. Quote from Pitlik and Wick in the amount of \$79,499.50 for 8,000 yards however the cost of rejected sand was separated out. Quote from James Peterson in the amount of \$73,320 also for 8,000 yards however, the rejected sand amount was not indicated.

Motion by Mr. Staskiewicz and Mr. Hess to approve awarding the gravel crushing to Pitlik and Wick. Upon further discussion; Motion was withdrawn by both supervisors. Motion by Mr. Sueflohn and Mr. Hess to authorize awarding James Peterson the contract for gravel crushing. Motion carried on a voice vote of all aye.

Discussion and action on fire department cleaning at station one.

Chief Fetzter indicated a junior firefighter is willing to do the job of cleaning station one at \$15/hour, twice per month approximately 1 to 2 hours each time. Ms. Koniar is already on the fire station incentive payroll. *Motion by Mr. McKenzie and Mr. Sueflohn to approve hiring Emily Koniar to clean fire station one as needed at a rate of \$15/hour with the funding coming from the fire department budget. Motion carried on a voice vote of all aye.*

Discussion and action on Newbold Outdoor Recreation Area picnic tables, benches and maintenance.

The board received a citizen request for picnic tables to remain at NORA and bench maintenance to continue. Mrs. Gauthier provided three picnic table options for board consideration. The bench staining was complete by public works.

Motion by Mr. McKenzie and Mr. Hess to purchase four maintenance free picnic tables for the Newbold Outdoor Recreation Area from Uline in the round style, brown if available at a cost not to exceed \$4500. Motion carried on a voice vote of all aye.

Mrs. Gauthier will order the tables and will utilize a free shipping coupon.

Discussion and possible action on bike rack purchase at town hall and/or fire station.

The Clerk received a citizen request for a bike rack to be installed at either the fire station or town hall when operating again, for those riding a bike to attend town events or town facilities. Mrs. Gauthier provided the board with two bike rack options for consideration.

Motion by Mr. Hess and Mr. Suefloh to purchase two bike racks through Global Industries as discussed, with placement at the playground and near the fire station (until the town hall is constructed) with general outdoor recreation funds. Motion carried on a voice vote of all aye.

Discussion and action and updates on Town Hall Project.

Treasurer update on town hall construction loan.

Treasurer, Jodie Hess provided the board with a handout of town questions and answers from the Board of Commissioners of Public Lands. The BCPL indicates if needed a supplemental loan can be approved at the current rate; Withdrawal must be taken by November 18, 2022; the first payment due is March 2024; Placing the funds in an interest bearing account until needed is fine as long as the funds are spent on the approved loan purpose of constructing a town hall. The town board agreed to wait on withdrawal until November and create a separate account to track the funds when received.

Discussion and possible action and update on Fundraising Activity for town hall construction.

Mr. Hess indicated the final draft of the fundraising document and pricing will be obtained this week from Press Express and will be an 11X17 tri-fold document with mail merge addresses applied upon printing. The town will need to place the postage and mail to all property owners.

Discussion and possible action on Naming of the Town Hall.

Mr. McKenzie requested board consideration of re-naming the new town hall building and proposed "Newbold Community Center". Other options discussed include, "Newbold Town Hall and Community Center" or "Newbold Municipal Center". Further board consideration and discussion will take place at the next board meeting.

Discussion and update on Town Document Disposal and Remediation of Records

Clerk Gauthier informed the board that additional and final records were picked up from the town hall by North Star Remediation and will be cleaned at an estimated amount of \$800. The first bulk of remediated records were returned and secured in a clean town facility.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting scheduled for September 29, 2022. Agenda items need to be to the Clerk no later than Friday, September 23rd.

Clerk Gauthier read comments the town received from NORA and on the town Google maps account which included very positive comments on Rookery Run disc golf course as “the best course around”, “love the course”, “beautiful course”, “thanks for the up keep”, “best course up here and beautiful”, “best signage I’ve ever seen and wasn’t confused about which way the holes were running”, “great day of disc golf, thanks again, still our favorite”, “pulled some knapweed”. Some visitors indicated they are from Merrill, Twin Cities, Colorado.

Public Comment Period.

Comment and questions from Brad White on the number of picnic tables and benches in all town locations and hopes that the recreation facility continues to receive positive feedback and sustainable.

Comment from Jim Winkler suggesting the board seek input from the younger generation on naming the town hall.

Comment from Jef Muelver glad to see consideration of restrictions on wake boats, but believes there will be a lot of pushback because owners have invested a lot in these boats.

Comment from Stephanie Boismenu that the wake boats have a ballast tank which does not fully empty and there is a great concern of carrying invasive species from lakes to roads and other bodies of water, particularly zebra mussels. Ms. Boismenu suggests the DNR and legislatures recognize the problem.

Adjournment. *The meeting adjourned at 7:55 p.m., with no objections.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk