

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, September 10, 2020

The Town of Newbold Town Board met on **Thursday, September 10, 2020** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll and Supervisors, Bob Metropulos (arrived after the finance meeting), Jim Staskiewicz, Mike McKenzie and Mike Sueflohn. Kim Gauthier, Clerk and Jodie Hess, Treasurer were present.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

A motion was made by Jim Staskiewicz and Mike McKenzie to approve the transfer from the general fund to the designated Newbold Outdoor Recreation Area funds from donations in the amount of \$319.60. That motion was carried on a voice vote of all yes.

A motion was made by Mike Sueflohn and Jim Staskiewicz to approve bills and disbursements as presented. That motion carried on a voice vote of all yes. Financial reports were supplied by the Treasurer and Clerk. It was noted that additional

The finance meeting was adjourned at 6:21 p.m., by Jim Staskiewicz and Mike McKenzie with no objections.

Regular Town Board Meeting: Chairman Kroll called the meeting to order at 6:30 p.m., led the pledge of allegiance. The Clerk verified that the meeting was properly noticed to the public.

Approval of prior Town Board Meeting Minutes:

A motion was made by Jim Staskiewicz and Mike Sueflohn to approve the meeting minutes of August 27, 2020, as presented. That motion carried on a voice vote of all yes.

Monthly Town Assessor Report by Jef Muelver, Town Assessor:

Mr. Muelver was present and reported the following; there will be no changes to the property tax bill template this year, next year the state tax column will be removed, Oneida county went live with a new tax program on-line, census response in our area is low with less than fifty percent response, discussion on assembly bills effecting exemptions to business' personal property tax and approval of a tax credit on agriculture buildings.

County Board of Supervisors Report:

Mr. Winkler was absent and excused.

Plan Commission and Citizen Zoning Requests:

Discussion and action on Administrative Review- Tourist Rooming House permit application submitted by Sean Hurley, acting owner of Hurley's Hideaway LLC, property located on North Nokomis Lake, parcel NE 1248-6, Town of Newbold. The Plan Commission reviewed the application and had no concerns. *A motion was made by Mike McKenzie and Jim Staskiewicz to approve the administrative review permit for a tourist rooming application for Hurley's Hideaway LLC, as presented. That motion carried on a voice vote of all yes.*

Mr. Sueflohn noted the next Plan Commission meeting is scheduled for October 1st at 4:00 p.m. and discussion on the comprehensive plan will continue.

Town Building Committee Report:

Mr. Staskiewicz indicated the committee recently met and recommends the following: the Town Treasurer present financing options for possible construction of a town hall and town shop at a special meeting of the town board and building committee; recommend fire station one be utilized for a future public hearing of the electors on the proposed building projects, this location could allow enough space for social distancing.

Chairman Kroll read the email correspondence sent to Mr. Hoban, owner of the former Newbold school building indicating no negotiations would take place on a possible purchase of the building until after the electors of the town vote on the proposed projects.

A special meeting of the town board and building committee was set for Monday, September 21st at 6:00 p.m., to discuss the financing options available and public hearing location.

Discussion and action on re-striping the town hall and fire station one parking lots.

Mr. Fetzer provided the Chairman with a recommendation to proceed with striping the parking lot by low quote submitted by Pitlik and Wick in the amount of \$850. Benson Sealcoat also provided a quote of \$975. *A motion was made to approve the parking lot striping by Jim Staskiewicz and Bob Metropulos in the amount of \$850 to be completed by Pitlik and Wick. That motion carried on a voice vote of all yes.*

Employee Health Insurance Renewal:

Mrs. Gauthier, Clerk presented the Security Health Insurance plan renewal options and explained that a decision for renewal is needed no later than September 15th to Boyd Financial, with a renewal date of October 1st. The board had received renewal options at the last town board meeting for review. Mr. McKenzie recommended pursuing the state health insurance plan when the open enrollment option comes available since this was already considered last year as an option and may be more cost efficient. Further discussion on the state plan will follow.

A motion was made by Mike McKenzie and Jim Staskiewicz to approve the current health insurance plan with Security Health for an October 1st renewal as discussed. That motion carried on a voice vote of all yes.

Discussion and possible action on Employee Health Insurance Opt-Out Stipend:

Mr. McKenzie asked the board to discuss and consider offering employees who have other coverage available the option to opt out of the town plan if the employee chooses and contribute to a flex plan or HSA or HRA or possibly a payroll payout in lieu of health insurance. It was decided this would require board action during the budget process, and revisions to the employee handbook in section 700. The Clerk recommended checking into the legalities of providing this incentive prior to board action. No action taken at this time. Further discussion to follow.

Discussion and action on town facility updates to touchless dispensers due to the pandemic under Routes to Recovery and CARES act funds/grant.

Mr. McKenzie recommended the town consider updating facilities with touchless dispensers, etc. as recommended for public restrooms and public buildings with the grant funds available. The expenses occurred from March through November 6, 2020 may be submitted for consideration of reimbursement to the town. Mr. McKenzie will work with Mr. Fetzer on analyzing the needs and bring back options at the next town board meeting on September 24th.

Discussion and action on possible security camera purchase for the town hall due to installation of an absentee ballot drop box.

The Clerk indicated the need for a security camera with the installation of the absentee ballot drop box coming outside the town hall. A possible option was presented by the Clerk and obtained from

another municipality under \$400. Mr. McKenzie agreed to research options further and collaborate with the Clerk and Chairman.

Discussion and action on Preliminary 2021 Proposed Town Budget.

The Clerk and Treasurer provided the board with a preliminary 2021 budget numbers for consideration, however many revenue numbers were unknown at this time. Further discussion to follow at the next scheduled board meeting or as numbers become available.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is scheduled for September 24, 2020.

Chairman Kroll reviewed a recent bridge inspection report received on two bridges in the town and will pass the information onto the Public Works Director.

Chairman Kroll gave the board an update on litigation with Mr. Al Steele regarding Point Drive. A proposal was presented to the town's attorney requesting the town purchase a portion of the Kenealy property extending Point Drive to allow a driveway for Steele property access. Chairman Kroll indicated he wishes the town be removed from the Steele and Kenealy neighbor dispute, however the board may be asked to review the proposal in the near future.

Public Comment Period:

Public comment on the census and request if the census gathering is not closed, Newbold citizens be encouraged to participate with a notation on the town website.

Public comment received the town should stand strong against building roads for individuals.

Comment that approximately 48 oz. of hand sanitizer was used this year at the disc golf course and a free standing dispenser could be useful at the Newbold Outdoor Recreation Area.

Adjournment. *The meeting adjourned at 8:17 p.m., by Bob Metropulos and Mike McKenzie, with no objections.*

Respectfully Submitted by Kim Gauthier, Newbold Town Clerk