

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, September 13, 2018

The Town of Newbold Town Board met on Thursday, September 13, 2018 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Discussion and possible action on **employee health insurance** renewal. Jennifer Cordy, Boyd Financial was present and provided the town board with three health insurance options under the traditional network and the reliance network with Security Health Plan. Town board discussion on a \$4000/\$8000 max deductible plan with the Reliance network and town contributions toward a health savings account of \$2000 single or \$4000 family coverage. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to renew the Security Health Plan insurance offer option three of the Reliance Network plan as presented. That motion carried on a voice vote of all ayes.*

The finance meeting was suspended until the regular town board meeting is concluded.

The **regular town board meeting** was called to order at 6:35 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public.

A motion was made to approve the town board regular meeting minutes of August 30, 2018, by Mr. Staskiewicz and Mr. Hammer. That motion carried on a voice vote of all ayes.

Monthly **District Library Report** by Newbold Library Representative, Jane Roe. Ms. Roe indicated the library budget was presented to the board and the Newbold portion proposed is \$157,545.98 or an increase of \$5,331.98 over last year. Ms. Roe also provided information on upcoming library programs along with use statistics. Newbold residents checked out 1,462 publications last month. The Town Board agreed to discuss the library budget at the next town board meeting.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report. Discussion and action on **administrative review permit** of Kenneth Gehl and Michael Gelinis for a short term rental, Sec 18, T39N, R8E at 7066 County Hwy J, Town of Newbold. Mr. Hammer indicated the plan commission reviewed the request and recommends county approval with the stipulation that there be one way traffic flow on the private driveway into the property, a copy of the rental agreement be supplied and town fees be paid. Chairman Kroll asked if the property owner abutting the rental home has agreed to easement access to Highway J, of which the rental manager indicated permission was granted. *A motion was made by Mr. Hammer and Mr. Metropulos to recommend approval of the administrative review permit for Kenneth Gehl applicant and Michael Gelinis, owner for short-term rental at 7066 County Hwy J, with the stipulation discussed and pending receipt of the \$200 fee to the town. That motion carried on a voice vote of all ayes.*

Discussion and action on **town comprehensive plan** update and possible contract with North Central Regional Planning. Mr. Hammer indicated the plan commission highly recommends the town board consider hiring N.C.R.P.C. to update the town comprehensive plan. It is believed the cost is approximately \$6,000 total spread over two years. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to authorize updating the town comprehensive plan with North Central Regional Planning Commission, as recommended. That motion carried on a voice vote of all ayes.* Chairman Kroll noted that the board needs to allow public input into the process.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was excused. Mr. Metropulos noted the board is in the county budget process currently.

Town Assessor report by Mr. Jef Muelver. Mr. Muelver noted he just returned from an Assessor Convention in Green Bay. Mr. Muelver noted the personal property exemptions show Newbold the fourth highest amount in Oneida County, totaling a \$2,012 loss. The levy was posted, shared revenue was posted and technical college apportionment will be delivered to the clerk by October 16th. The first dollar credit will also be posted by November 19th. This begins the budgeting process for municipalities.

Report by **Newbold Outdoor Recreation Committee** Chairman, Pete Cody. Mr. Cody presented a report to the board along with presentation of \$100 donation from a geocache group passed through the Oneida County Biking and Walking Council towards the disc golf course. The opening of the course for use is September 15th and the grand opening ceremony is scheduled for October 6, 2018. Total volunteer hours equal 2,836.5 hours.

Discussion and update on **Newbold Disc Golf Course** practice basket. On behalf of the Town Board, Chairman Kroll presented Mr. and Mrs. Cody with sponsorship of the practice basket and sign with their picture honoring them on all their efforts. This project was made possible with their dedication and commitment to making the course and trail possible.

Discussion and action on Oneida County Ordinance #59-2018, Increase in **Dog License Fees** and Town Fee Schedule, as it relates to dog licensing. Discussion and presentation by Town Treasurer, Jodie Hess who indicated the current charge is \$5 and \$10 the county proposed increase would mean the town fee would go to \$7 and \$17. The dog and tax tracking computer system will increase to \$800 per year. After board discussion it was decided not to charge an additional fee for the town to process dog licenses. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to eliminate the \$2 pet license fee the town collected beginning the upcoming year (2019). That motion carried on a voice vote of all ayes.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is September 27, 2018.

Mr. Hammer would like to give a TIS grant update at the next meeting, as the grant is near completion. Recommendations will be made to the town in conjunction with Oneida County Land Conservation. Chairman Kroll asked to discuss possible library arbitration at the next meeting. The board decided to begin preliminary budget discussion beginning at 6:00 p.m. on September 27th.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. Citizen asked how ATV/UTV operations are

going in the town and how many complaints were received thus far. Chairman Kroll indicated he received four complaints.

The meeting adjourned at 7:55 p.m., on a motion made by Mr. Metropulos and Mr. Staskiewicz with no objection.

The board recessed until 8:00 p.m., when the finance meeting continued.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

A motion was made by Mr. Staskiewicz and Mr. Hammer to approve the transfer of \$1,645 from the general fund to signs budget; general fund to designated capital equipment fund in the amount of \$17,251.00; from designated first responder fund to first responder budget in the amount of \$5,890.90; transfer from designated town hall fund to town hall repairs budget in the amount of \$3,500 and general fund to the fire department budget in the amount of \$2,160.66, as presented. That motion carried on a voice vote of all ayes.

A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes.

The financial reports were received and will be filed with the Clerk. The Clerk noted donations were received for the ATV signage with the town contributing to approximately one-third of the expense. Mr. Staskiewicz also noted that the town hall second furnace ordered back in May still has not been installed by Rappley Plumbing and Heating. Chairman Kroll left a message for a call back.

The finance meeting was adjourned on a motion made by Mr. Staskiewicz and Mr. McKenzie at 8:20 p.m., with no objections.

Respectfully submitted by Kim Gauthier, Town Clerk