

Minutes of the Town of Newbold Town Board Special Budget Discussion Finance and Regular Town Board Meeting held on Thursday, October 10, 2019

The Town of Newbold Town Board met on Thursday, October 10, 2019 at 5:30 p.m. in open session for a Special Town Board Budget Discussion and at 6:00 p.m., the Town Board Finance meeting and at 6:30 p.m., for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The Newbold Town Board meet at 5:30 p.m. for a special board meeting to discuss the preliminary **2020 town budget**. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer. Ed Hammer and Mike McKenzie were absent and excused. Discussion only, no action taken.

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. Approval and payment of **bills, receipt of financial reports** and approval of fund adjustments presented.

A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the transfer from the general fund to the transportation unemployment budget in the amount of \$740; from the general fund to designated NORA funds from donations in the amount of \$70.00; from the designated highway reserve fund to the transportation supplies and repair budget in the amount of \$14,000 for truck repairs, as presented. That motion carried on a voice vote of all ayes.

A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes.

The financial reports were received and filed with the Clerk. The general fund (unaudited) balance is \$688,920.29 and designated funds balance is \$745,038.68 as presented by the Treasurer.

The Treasurer, Jodie Hess recommended the town transfer \$10,000 of the cemetery funds into a 12-month CD to gain interest. *A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve transferring \$10,000 from the cemetery fund to a 12-month CD, as requested. That motion carried on a voice vote of all ayes.*

A motion was made by Mr. Staskiewicz and Mr. Metropulos to adjourn the finance meeting at 6:20 p.m. That motion carried on a voice vote of all ayes.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll, who led the audience in the pledge of allegiance. The Clerk verified the agenda was properly noticed to the public on all three town bulletin boards.

*A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the town board regular **meeting minutes** of September 26, 2019 and special meetings minutes as corrected. That motion carried on a voice vote of all ayes.*

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report. Mr. Hammer was absent.

Discussion and action on review of **Preliminary two-lot and one out-lot certified survey map of the Terrance Hill Revocable Trust**, owner and Genisot surveyor for the following described property further described as; part of Govt. lot 6, Section 24, T27N, R8E, PIN# NE 245-2, 5758 Surf Drive, Town of Newbold. The town board reviewed the materials provided by Oneida County and the survey map presented. No owner nor representative was present, however, Oneida County

Land Use Specialist, Scott Ridderbusch was present. The board asked for further information about the out lot along the Wisconsin River. Mr. Ridderbusch indicated the out lot was created when the road was put in and is connected lot two. It was noted the “public access” point on Surf Drive is really the town’s road right of way and fire department access point. No conditions were set by the board. *A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the preliminary two lot and one out lot certified survey map of Terrance Hill Revocable Trust as presented. That motion carried on a voice vote of all ayes.*

Monthly **Assessor report** by Town Assessor, Jef Muelver. Mr. Muelver provided a written report of 2019 statistics and update on CAMA software.

Discussion and action on **publication of basic property information at www.assessordata.org** Assessor Muelver, indicated basic information is available and more detailed to registered users for a small fee. Approximately fifteen out of the twenty-one municipalities in Oneida County are participating. Currently this information is public record and the site supplies an efficient means of obtaining information. *A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve participation in the site indicated on line and as presented. That motion carried on a voice vote of all ayes.*

County Board of Supervisors report by Newbold Representatives. Jim Winkler was absent and excused. Bob Metropulos reported on a recent county proposal to combine committees to save money and noted the county general fund is at twenty-one million. The administrative committee continues to review departments and committees.

Monthly **Town Building Committee report** by Committee Chairman, Ed Hammer. Mr. Hammer was absent and excused. Mr. Staskiewicz commented on a recent walk-through of the town hall and town garage by the architectural firm. Initial findings show concerns of electrical and plumbing deficiencies. October 28th is the scheduled overview and workshop with the committee, architects and public comment session. Mrs. Gauthier read a written report provided by Mr. Hammer.

Discussion and action on **Town Fee Schedule including the addition of “Class C” wine license fee.** Mrs. Gauthier indicated the town never established a class c application fee and there is now a need for one. State statute provides that the fee may not exceed \$100. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to add the class C wine license application fee of \$100 to the town fee schedule as described. That motion carried on a voice vote of all ayes.*

Discussion and action on **Two Sisters Lake Property Owners Association 2020 clean boat/clean waters grant application.** The grant application was provided along with Resolution 2019-04, Land Management Grant Authorization Two Sisters Lake. Mr. Brodhead was present on behalf of the association and indicated the grant has been issued for fifteen years and the association provides the matching funds for this DNR grant. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the Two Sisters Lake Property Owners Association 2020 CBCW DNR grant and Resolution #2019-04, as presented. That motion carried on a roll call vote of Mr. Staskiewicz, aye; Mr. Metropulos, aye; Mr. Kroll, aye.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town **board meeting is scheduled** for October 31, 2019. A special meeting is scheduled in closed session to consider employment applications on September 16th at 4:00 p.m. and interviews on September 19th beginning at 9:00 a.m. Mrs. Gauthier will bring grant information to the next meeting related to Wisconsin Election Commission security grant funds.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Comment on information on the assessor data site. Mrs. Cody supplied information on surveys completed at the recent disc golf tournament. Mr. Cody commented that there is still no fire number at the outdoor recreation storage building site. Mr. Cody also presented the town board with a signed tournament/trophy disc from the September event. He also noted the Blackwell Job Corp staff had working on the storage building and all is going well.

Adjournment. *The meeting adjourned at 7:33 p.m., by Mr. Metropulos and Mr. Staskiewicz, with no objections.*

Respectfully submitted by Kim Gauthier, Town Clerk