

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, October 12, 2017

The Town of Newbold Town Board met on Thursday, October 12, 2017 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the finance meeting to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer. Ed Hammer was absent and excused.

Transfers and disbursements were presented. *A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to approve the transfers from the general fund to the designated VFD equipment fund in the amount of \$25,000; from the designated funds capital equipment fund to the designated VFD equipment fund in the amount of \$500; and from the designated highway reserve fund to the seal coat/crack seal budget in the amount of \$48,708.70, as presented. That motion carried on a vote of all ayes and zero nays.* *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve the bills and disbursements as presented. That motion carried on a vote of all ayes and zero nays.* The financial reports were received and will be filed by the Clerk.

A motion was made to adjourn the finance meeting at 6:15 p.m. by Mr. Staskiewicz and Mr. Metropulos.

The regular town board meeting was called to order at 6:30 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the amended agenda was properly noticed to the public.

A motion was made to approve the town board regular meeting minutes of September 28, 2017, the Special Town Board meeting of October 5, 2017 and the Public Hearing of October 7, 2017, by Mr. Staskiewicz and Mr. Metropulos. That motion carried on a vote of all ayes and zero nays. That motion carried on a vote of all ayes and zero nays.

Monthly Rhinelander District Library report by Newbold library representative. Jane Roe was present and commented that the municipal representatives approved the 2018 library budget, however, district arbitration is scheduled for October 24, 2017 at 5:15 p.m. Ms. Roe also indicated there were 1,363 Newbold users in September.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report. Mr. Hammer was excused. The October commission meeting was cancelled.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was absent and excused. Mr. Metropulos indicated the county board meeting is this coming Tuesday.

Discussion and action on Sponsorship of the Two Sisters Lake Association 2018 Clean Boats & Clean Waters Grant Application. A grant application was submitted to the town by Mr. Brodhead, Two Sisters Lake Association. Chairman Kroll noted the local share portion of this grant comes from the lake association and not tax payer dollars. Resolution #2017-02, Land Manage-

ment Grant Authorization – Two Sisters Lake was read. *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve the land management grant for Two Sisters Lake and Resolution #2017-02, as presented. That motion carried on a vote of all ayes and zero nays.*

Discussion and action on Young's Landing bulletin board upgrade. The Two Sisters Lake Property Owners Association presented a document of bulletin board options. Mr. Newman was presented from the association and indicated he has volunteered to do the construction upgrades. The existing posts will be utilized in the proposal with a 48X48" board addition. *A motion was made by Mr. McKenzie and seconded by Mr. Metropulos to approve the bulletin board proposal for Young's Landing at an amount not to exceed \$300 or option number three as presented. That motion carried on a vote of all ayes and zero nays.*

Discussion and action on Town Assessor contract. The Town received two proposals, one from Peterson Appraisal and one from Jef Muelver. Chairman Kroll noted the town board had previously met to discuss both proposals. *A motion was made by Mr. Metropulos and seconded by Mr. Staskiewicz to approve the employment agreement of Jef Muelver as the Town of Newbold Assessor. That motion carried on a vote of all ayes and zero nays.*

Discussion and action on Ordinance Revisions to Chapter 7.10, All Terrain Vehicles. Chairman Kroll noted that the full board is not present to make a decision about the ordinance revisions. This will be reviewed by all town board members and discussed at the October 26, 2017 town board meeting. Mr. McKenzie will be absent but relay his position to the Chairman prior to the next meeting. Chairman Kroll noted the board will discuss a pending request to open up Valley Court and Surf Drive to ATV/UTV at the November 9th town board meeting.

Discussion and action on purchasing replacement election machine. Clerk Gauthier advised the board that the "Eagle" machine currently used for ballot insert will not be certified to use by the State after 2018. Currently, the State is requiring any absentee ballots received to be remade with the official marking pen, by the procedure set forth by the State Elections Commission and entered into the ballot tabulating machine. Mrs. Gauthier provided the memo by the Wisconsin Election Commission along with pricing and machine options available. Mrs. Gauthier met with other municipal clerks in the county a couple months ago to see a demonstration of election machines and has since gathered additional information from two vendors. Mrs. Gauthier recommended the town order the "Insight" machine through Command Central at a cost below \$2,000. This is a refurbished machine that is approved by the State W.E.C. and will be more user friendly than the other option. Mrs. Gauthier recommended ordering the machine as soon as possible and take advantage of the option to pay out of the 2018 budget. She will receive training on the machine the end of this month and will then need to train the town election workers. *A motion was made by Mr. Staskiewicz and seconded by Mr. McKenzie to approve the purchase of the Command Central Insight election machine in the amount of \$1950, as presented. That motion carried on a vote of all ayes and zero nays.*

Discussion and possible action on town hall repairs and outer front facing deterioration. Mr. Staskiewicz indicated the town has not received a quote from the contractor on the front facing repairs needed. Mr. Staskiewicz indicated the town hall roof was leaking last week which caused ceiling tile damage in the hall. The Clerk indicated the last time the roof was repaired was 2014 at a cost of \$300. The board agreed that Mr. Staskiewicz should contact the roof repair contractor.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town board meeting is October 26, 2017. Possible agenda items include: ATV Ordinance revisions and town hall front face repairs. Budget discussion meeting scheduled for October 19, 2017.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. Public comment was made on town board discussion at the last budget meeting regarding meal per diems. It was recommended that town employees and officials should not have to pay for any meal out of pocket when traveling for town business and reimbursement rates should be revisited.

The meeting adjourned at 7:20 p.m., on a motion made by Mr. Staskiewicz and Mr. Metropulos with no objection.

Respectfully submitted by Kim Gauthier, Town Clerk