

## **Minutes of the Town of Newbold Town Board Regular Town Board Meeting held on Thursday, October 29, 2020**

The Town of Newbold, Town Board, met on Thursday, October 29, 2020 at 6:30 p.m., for the Town Board Regular Monthly Meeting, held at the Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll, Supervisors, Bob Metropulos, Jim Staskiewicz, Mike McKenzie and Mike Suefloh, Kim Gauthier, Clerk and Jodie Hess, Treasurer were present. Chairman, Dave Kroll called the meeting to order at 6:30 p.m., led the audience in the pledge of allegiance and verified the agenda was properly noticed to the public.

*A motion was made by Jim Staskiewicz and Bob Metropulos to approve the town board regular and finance meeting minutes of October 8, 2020 and the Special Town Board meeting minutes of October 19, 2020, as presented. That motion carried on a voice vote of all aye.*

Discussion and possible action on Town Ordinance 7.10(5) (c), ATV/UTV use on town roads and the expiration of the sunset clause. Chairman Kroll indicated the complaints have been few in Newbold since the passage of the ordinance and most were related to use on the bike trail along Hwy 47 and some excessive speed complaints. The town board discussed possibly extending the sunset clause another two years, however the majority were not in favor and agreed to address problems as they arise. The board's options at this time are to discontinue the ordinance or continue or amend or fail to take action and the sunset clause expires. *A motion was made by Mike McKenzie and Bob Metropulos to eliminate the sunset clause in Chapter 7.10(5) (c), ATV/UTV use on town roads. That motion carried on a voice vote of all aye.*

Volunteer Fire Department activity by Chief, Mark Fetzer. Reports received. Chief Fetzer reported seven fire calls in the last month (two were search and rescue dog calls) and nine first responder calls. Chief Fetzer reported the department received a DNR grant for a new slide in tank and pump and Class A foam.

Monthly Report of Public Works Department activity by Public Works Director, Mark Fetzer. Report received and noted the road crew is preparing for winter and completing the gravel project on Stormy Landing Road. The town board agreed that the parking lot stripping at the town hall and station one should wait until spring.

Discussion and action on Treasurer appointed temporary Deputy Treasurer due to an injury, Mrs. Hess has appointed her daughter Kaylee to assist in data entry duties. *A motion was made by Mike Suefloh and Jim Staskiewicz to approve compensation for a deputy treasurer. That motion carried on a voice vote of all aye. A motion was made by Mike McKenzie and Bob Metropulos to compensate the Deputy Treasurer \$16/hour for the hours needed. That motion carried on a voice vote of all aye.*

Monthly Outdoor Recreation Committee Report by Committee Chairman, Pete Cody. Mr. Cody was absent and excused and distributed the report provided. Chairman Kroll noted that a donation of \$500 was received for a bike fix-it station which will be discussed at the next board meeting.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was absent and excused.

Monthly town building committee report by Committee Chairman, Jim Staskiewicz. The committee met earlier in October with Funktion Design to discuss an alternative proposal for a total remodel of the current town hall. The committee made no decision on referendum questions and will discuss at the next meeting of December 3<sup>rd</sup>. It was agreed that there will be two presentations on March 9 and March 16, 2021 with an April referendum question on the ballot. It was also noted that Oneida County will review a grant applied for by the town for ADA bathroom upgrades.

Discussion and action on Oneida County Zoning requests, Plan Commission and citizen zoning requests and chairman's report. Mr. Sueflohn noted the next meeting will be November 5<sup>th</sup> at which time the commission will take up four reviews and discussion on the comprehensive plan.

Discussion and action on bartender & operator's license application for Steven Pettis. The clerk presented the application and background history. The town board expressed concern of the lack of disclosure on the criminal history section, reviewed records and decided to approve the request. *A motion was made by Mike Sueflohn and Bob Metropulos to approve the bartender's license for Steven Pettis, as presented. That motion carried on a voice vote of all aye.*

Discussion and action on utilizing the town drop box for tax collection. Treasurer, Jodie Hess asked the board to consider utilizing the drop box for collection in place of in person collection due to the pandemic. An estimate was obtained for magnetic decals to place over the absentee ballot decals for temporary collection. The amount for decals is between \$125 and \$150. The town board had no objection to using the box for tax collection.

Discussion and action on purchase of touchless fixtures for town facilities due to COVID-19. Mr. McKenzie indicated it was difficult to obtain estimates from those sought out and received one from Jed Barkus as presented in the amount of \$11,375 for faucets, paper toweling dispensers additional touchless flush toilets are an additional \$3,500. *A motion was made by Dave Kroll and Mike Sueflohn to approve the quote for touchless fixtures for the town hall and fire departments in the amount of \$11,375 plus the additional amount for toilets up to \$4,000 if grant funds are available. That motion carried on a voice vote of all aye.*

Discussion and action on employee health insurance opt-out stipend for any employee who has another insurance option and can opt out of town of Newbold coverage. Mr. McKenzie recommended \$200/month pay in lieu of insurance. *A motion was made by Mike McKenzie and Mike Sueflohn to provide an opt-out of health insurance coverage in the amount of \$200/month, as discussed. That motion carried on a voice vote of all aye.*

Discussion and action on health savings account contribution for employees. Discussion on possible changes to the town contribution to the health savings account for road crew employees due to changes in the 2021 plan deductibles. The Clerk provided a spreadsheet of options to consider and the cost overall to the town. The 2021 plan deductible is \$1,500 single plan and \$3,000 family plan with the high deductible state health insurance plan to begin Jan. 1, 2021. *A motion was made by Jim Staskiewicz and Bob Metropulos to approve the town contribution to a health savings account in the amount of \$1,500 for participation in the single plan or \$3,000 for the family plan, effective January 1, 2021. That motion carried on a voice vote of all aye.*

Approval and Payment of any bills and/or funds adjustments. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve transfers from the general fund to the Designated Newbold Outdoor Recreation Area in the amount of \$647, as presented. That motion carried on a voice vote of all aye. A motion was made by Jim Staskiewicz and Bob Metropulos to approve bills and disbursements as presented. That motion carried with on a voice vote, all ayes.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is November 12<sup>th</sup>. The board agreed to cancel the November 26<sup>th</sup> meeting on Thanksgiving. The Clerk and Treasurer will advise the board when they are ready for a budget meeting. The Clerk suggested the board meet the week of November 16<sup>th</sup> with a budget public hearing either December 1<sup>st</sup> or 2<sup>nd</sup>. Further discussion will follow.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. None

*The meeting adjourned at 8:09 p.m., on a motion made by Mr. Suefloh and Mr. Metropulos, with no objection.*

Respectfully submitted by Kim Gauthier, Town Clerk