

Minutes of the Town of Newbold Town Board Regular Town Board Meeting held on Thursday, October 31, 2019

The Town of Newbold, Town Board, met on Thursday, October 31, 2019 at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

Chairman, Dave Kroll called the meeting to order at 6:30 p.m. Those in attendance included Dave Kroll, Bob Metropulos, Jim Staskiewicz, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer. Ed Hammer was absent and excused. The Clerk verified that the amended agenda was posted on all three bulletin boards in the town.

*A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the town board regular and finance **meeting minutes** of October 10, 2019 as presented along with the special town board meeting minutes of October 16th and October 19, 2019, as presented. That motion carried on a voice vote of all ayes.*

Monthly **District Library Report** by Newbold Representative. Jane Roe was present and indicated the library received a United Way grant. The bathroom remodel project is complete. Last month Newbold users totaled 1,470.

Monthly **Road Report** by Public Works Director, Mark Fetzer. A report was provided to the town board of activities during the last month including culvert replacements, hauling sand and salt and equipment maintenance. Mr. Fetzer indicated the Spider Lake Road project is requiring additional rock from what was first estimated. *A motion was made by Mr. McKenzie and Mr. Metropulos to approve additional funding for 600 cubic feet of rock on the Spider Lake Road project, not to exceed \$25,000. That motion carried on a voice vote of all ayes.*

Monthly **Fire Department Report** by Fire Chief, Mark Fetzer. Chief Fetzer provided a report of activities from the past month. There were two fire calls and ten first responder calls. The department also participated in the downtown Rhinelander trick or treat activity as requested by RPD. They secured intersections for pedestrians and handed out candy.

County Board of Supervisors report by Newbold Representatives. Mr. Winkler was present and spoke on sub-committee restructuring, UW Extension proposal to move to Nicolet College and the county budget hearing scheduled for November 12th.

Monthly **Outdoor Recreation Committee report** by Committee Chairman, Pete Cody. A written report was provided. Recent activity includes the completion of a storage building at the Newbold Outdoor Recreation Area (NORA), a fire number assigned at 6832 Ole Lake Road, security cameras are in place, tournament income reported at \$501.89 after expenses and a luncheon was provided to the Blackwell Job Corp crew and road crew in recognition of all the work completed at the recreation area this fall. Total project volunteer hours =5,031.

Monthly report of **Newbold Building Committee** activity by the Committee Chairman. Mr. Staskiewicz reported for Mr. Hammer, indicating the committee toured the town hall and town shop on October 28, 2019, with the architects to discuss deficiencies in both buildings. A public comment and question session followed. The next steps will include a report presentation to the committee by Funktion Design in early December.

Discussion and action on Oneida County **Zoning requests**, Plan **Commission** and citizen zoning requests and chairman's report. The commission will meet on Nov. 7th and begin initial comprehensive planning discussions.

Discussion and action on **Election Security sub-grant program application** and memorandum of understanding with the WI Election Commission. Mrs. Gauthier, Clerk provided the board with copies of the M.O.U. and grant information for computer security upgrades, IT support and training for the Clerk since her computer has access to the voter database. The Clerk requests that IT support and training portions be applied for and submitted to the W.E.C. *A motion was made by Mr. Staskiewicz and Mr. McKenzie approving the memorandum of understanding and grant application with the Wisconsin Election Commission as presented. That motion carried on a voice vote of all ayes.*

Discussion and action on **Town 2020 proposed budget**. The Clerk and Treasurer provided the board with changes to the budget worksheet as previously discussed. The balanced budget proposed is \$1,586,338.85 with a tax levy of \$1,121,768. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the proposed 2020 budget as presented and bring it before the electors. That motion carried on a voice vote of all ayes.*

Approval and payment of any **bills and/or fund adjustments** and possible **transfer of bank fund accounts**. *A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the bills and disbursements, as presented. That motion carried on a voice vote of all ayes.* There were no fund transfers.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

- Next town board meeting is scheduled for November 14, 2019. Agenda items need to be given to the Clerk no later than the Friday before.
- Chairman Kroll advised the board that the Anderson vs. Town of Newbold land division case was recently heard and the town prevailed.
- The DNR grant request from the Town and Two Sisters Lk Association was approved by the DNR for clean boats, clean waters funding.
- The November 28, 2019 town board meeting is cancelled due to the Thanksgiving holiday.
- The town hall outdoor light over the side exit door was installed and working. The old pole will need to be removed by the public works department.
- Chairman Kroll reminded the board and committees that any work direction to the Public Works Director needs to come through the Chairman first.
- Discussion on the board meeting to discuss the employee handbook and possible revisions/clean up along with comparing the State health insurance program vs. the current plan for employees. A special meeting will be scheduled prior to the budget hearing for the town board.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

A question as to the date of the spring annual meeting arose. The date is set by statute for the third Tuesday in April or April 21, 2020.

*The meeting **adjourned** at 7:36 p.m., by Mr. Staskiewicz and Mr. Metropulos, with no objections.*

Respectfully submitted by Kim Gauthier, Newbold Town Clerk