

## **Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, November 12, 2020**

The Town of Newbold Town Board met on **Thursday, November 12, 2020** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman, Dave Kroll and Supervisors, Bob Metropulos, Jim Staskiewicz, and Mike Sueflohn along with Kim Gauthier, Clerk and Jodie Hess, Treasurer. Mike McKenzie was absent and excused.

The finance meeting was called to order by Chairman Kroll at 6:00 p.m.

### **Budget Transfers and Approval of Disbursements:**

*A motion was made by Jim Staskiewicz and Mike Sueflohn to approve the transfer \$4,775 from General fund to town hall operating budget and \$4800 from the general fund to fire department operating budget and \$14,700 from general fund to election equipment budget and \$3,467.13 from general fund to fire department station one budget. The motion carried on a voice vote of all aye.*

*A motion was made by Jim Staskiewicz and Mike Sueflohn to approve bills and disbursements as presented. That motion carried on a voice vote of all aye. Financial reports were received.*

The finance meeting adjourned at 6:15 p.m., on a motion made by Bob Metropulos and Jim Staskiewicz with no objections.

**Regular Town Board Meeting:** Chairman Kroll called the meeting to order at 6:30 p.m., led the pledge of allegiance. The Clerk verified that the meeting was properly noticed to the public in three places.

### **Approval of prior Town Board Meeting Minutes:**

*A motion was made by Mike Sueflohn and Bob Metropulos to approve the October 29, 2020 regular town board meeting and the October 29, 2020 special town board meeting and public hearing on ordinance chapter 11.13 and 11.09 amendment minutes, as presented. That motion carried on a voice vote of all aye.*

### **Monthly Town Assessor Report by Jef Muelver, Town Assessor:**

Mr. Muelver was present and provided a written report. Mr. Muelver reported 202 sales transactions to date in Newbold; 2019 Act 34 exempts electric bikes; 2019 Act 114 states the Assessor may not change assessments based solely on recent arm's length transactions.

### **Monthly District Library Report by Newbold Representative.**

A report was submitted by Carla and the Clerk read in her absence.

### **County Board of Supervisors Report:**

Mr. Winkler was present and indicated the county budget was passed, the equalized value was three percent less than last year so levy is lower. The county fair board is seeking tax exemption status. The county will go to referendum in 2021 for one million for the next ten years for transportation/road funds.

### **Plan Commission and Citizen Zoning Requests:**

Mr. Sueflohn indicated the commission met November 5<sup>th</sup>. The commission continues discussion on the comprehensive plan with Northcentral Regional Planning. The following reviews were discussed:

**Discussion and action on Land Division for 4526 (4534) Bayview Drive, Pin NE-217-1, Two lot C.S.M. for Benjamin Brunell by Genisot & Assoc., Town of Newbold.**

The commission recommends approval, as this commercial lot division meets the requirements of the ordinance. *A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the land division of Benjamin Brunell, Bayview Drive, as described. That motion carried on a voice vote of all aye.*

**Discussion and action on Administrative Review Permit application of Michael Novak, applicant and owner to rent the dwelling as a tourist rooming house for less than 30 consecutive days at property described, Loon's Landing Condo Unit #4, Section 8, T39N, R8E, Pin NE-2440, 8709 Guest Road, Town of Newbold.**

The commission recommends approval of the tourist rooming house rental unit #4 condo, subject to the twelve conditions being met as indicated on the administrative review permit application. *A motion was made by Mr. Staskiewicz and Mr. Sueflohn to approve the administrative review permit application of Michael Novak for a tourist rooming house with the conditions described. That motion carried on a voice vote of all aye.* Fees are required to be paid to the town in the amount of \$100.

**Discussion and action on Administrative Review Permit application of William and Kristina Gallagher, applicants and Jeffrey and Gloria Darton, owners to rent the dwelling as a tourist rooming house for less than 30 consecutive days at Loon's Landing Condo Unit #8, Section 8, T39N, R8E, Pin #2444, 6982 Pickerel Lake Road, Town of Newbold.**

The commission recommends approval of the tourist rooming house application for Mr. and Ms. Gallagher with the twelve conditions described in the application. *A motion was made by Mr. Staskiewicz and Mr. Sueflohn to approve the permit application of William and Kristina Gallagher for a tourist rooming house unit #8, as described with the conditions indicated. That motion carried on a voice vote of all aye.* The fees have been paid.

**Discussion and action on \$500 donation received for a bike fix-it station.**

Mrs. Gauthier indicated Jackie Cody contacted the town to request the donation from Richard and Jean Ahnia be accepted and the bike fix-it station be placed at the Newbold outdoor recreation area, as requested. The donation is \$500 and the concrete pad work to place the station may be donated. It is estimated additional funds may be needed for a concrete pad and donor plaque. The request is for installation in the spring of 2021. *A motion was made by Mr. Metropulos and Mr. Sueflohn to accept the donation and approve placement of the bike fix-it station as requested. That motion carried on a voice vote of all aye.* The town board discussed the location and proposed consideration of a fix-it station to be located at the town hall along the bike trail in the future.

**Discussion and action on Road Crew Employees COVID related sick leave.**

The Clerk provided the town board with a US Department of Labor handout on employee rights related to COVID leave of absences. Also provided, was an example of a Families First Coronavirus Response Act Request form. The town board agreed to move forward with use of the FFCRA form for any employee needing a leave due to COVID.

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is scheduled for November 17, 2020 at 6:00 p.m. when the 2021 proposed budget and employee handbook revisions will be discussed.

**Public Comment Period:**

Citizen comment that the bike fix it station is a good ideas, but asked how the cost above the donation would be covered and how the governing body will address the road crew possible exposure to the pandemic if roads can't be plowed.

Citizen comment that the recreation committee should consider a counter on the fix it station to see how many people use it and requested consideration in moving it if not being used at that location.

**Adjournment.** *The meeting adjourned at 7:20 p.m., by Bob Metropulos and Jim Staskiewicz, with no objections.*

Respectfully Submitted by Kim Gauthier, Newbold Town Clerk