

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, November 14, 2019

The Town of Newbold Town Board met on Thursday, November 14, 2019 at 6:00 p.m. for the Town Board Finance meeting and at 6:30 p.m., for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The Newbold Town Board meet at 6:00 p.m. for the town board finance meeting. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer. Ed Hammer was absent and excused. Mike McKenzie was excused from the Finance meeting but in attendance at the regular meeting.

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. Approval and payment of **bills, receipt of financial reports** and approval of fund adjustments presented.

A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the transfer from the general fund to designated outdoor recreation area in the amount of \$284.68; general fund to insurance town liability budget in the amount of \$4532.56; general fund to transportation unemployment budget \$370; designated capital equipment fund to transportation equipment budget in the amount of \$2500 and \$2000; designated highway reserve fund to transportation gas, lube, oil in the amount of \$9000, as presented. That motion carried on a voice vote of all ayes.

A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes.

The financial reports were received and filed with the Clerk.

A motion was made by Mr. Staskiewicz and Mr. Metropulos to adjourn the finance meeting at 6:28 p.m. That motion carried on a voice vote of all ayes.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll, who led the audience in the pledge of allegiance. The Clerk verified the agenda was properly noticed to the public on all three town bulletin boards.

*A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the town board regular **meeting minutes** of October 31, 2019 as presented. That motion carried on a voice vote of all ayes.*

Discussion and possible action on **toilet facility at Young's Landing on Two Sister's Lake**. Mr. Pete Cody, Outdoor Recreation Committee Chairman presented an initial proposal to replace the privy toilets at the boat launch and secure Blackwell Job Corp. to do the construction in 2020. The estimated project is \$7,250 for construction materials. Mr. Cody would like to get this project on the Job Corp. schedule. *A motion was made by Mr. McKenzie and Mr. Metropulos to pursue project at Young's Landing as described. That motion carried on a voice vote of all ayes.*

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report. Along with Discussion and action on review of **Administrative Review Permit application of Donald Helgeson**, owner to construct two 15 unit commercial storage rental buildings on parcel NE 2067, vacant lot along Hwy 47, Tuchalski Acres, section 21, T37N, R8E, Town of Newbold. The town plan commission reviewed this application with the owner present along with the surveyor and builder. The commission has no concerns. The

\$200 fee was paid at the time of the town board meeting. *A motion was made by Mr. Metropulos and Mr. Staskiewicz to approve the administrative review permit for Donald Helgeson to construct two storage buildings on the described property in the Town of Newbold. That motion carried on a voice vote of all ayes.*

Mr. Metropulos noted the plan commission has begun reviewing the comprehensive plan.

Monthly **Rhineland District Library report** by Newbold representative. Mr. Lloyd Gauthier was present and indicated the library saw over 7,000 visitors last month. Adult and Children's department programs were presented for the upcoming month.

Monthly **Assessor report** by Town Assessor, Jef Muelver. Mr. Muelver provided a written report of activity. Mr. Muelver requests that the personal property reporting form information be placed on the town website with a link to www.summitassessment.com

County Board of Supervisors report by Newbold Representatives. Jim Winkler was present and indicated the county 2020 budget was approved this week. The proposal to merge the ADRC and Social Services committees failed and the topic of capital improvement programs continue discussion at the county level. Bob Metropulos commented on public safety budget items approved.

Monthly **Town Building Committee report** by Committee Chairman, Ed Hammer. Mr. Hammer was absent and excused. Mr. Staskiewicz indicated the committee received the building deficiency report on the town shop and town hall from the design/architect firm and continued analysis will continue with proposals coming in December for changes to both buildings and consideration of the former school as an option.

Discussion and action **Purchase of tires for road equipment.** Mr. Fetzer was unable to attend, however, Chairman Kroll indicated a need to purchase tires for the 1999 backhoe (front tires) in the amount of \$570 and four rear tires on the 2016 plow truck in the amount of \$1650 and four tires on the 2002 pickup truck in the amount of \$576.48, along with total installation of \$3028.48. A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the purchase and installation of the tires described. That motion carried on a voice vote of all ayes.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town **board meeting is scheduled** for December 12, 2019. The board agreed to cancel the second November meeting due to the Thanksgiving holiday. The annual budget hearing is scheduled for Wednesday, December 4th at 7:00 p.m. The board agreed to a special town board meeting that same night beginning at 6:00 p.m. to discuss the employee handbook. A special closed session meeting was also scheduled for November 18th at 4:00 p.m. with the town attorney.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public.

Adjournment. *The meeting adjourned at 7:27 p.m., by Mr. Metropulos and Mr. Staskiewicz, with no objections.*

Respectfully submitted by Kim Gauthier, Town Clerk