

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, December 9, 2021

The Town of Newbold Town Board met on **Thursday, December 9, 2021** at 6:00 p.m. for the Town Board Finance meeting and Regular Monthly Meeting, at the Newbold Fire Station, 4588 Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following were in attendance: Chairman Dave Kroll; Supervisors, Jim Staskiewicz, Mike McKenzie and Dan Hess; along with Kim Gauthier, Clerk and Jodie Hess, Treasurer. Absent and excused, Mike Suefloh.

The finance meeting was called to order by Chairman Dave Kroll at 6:00 p.m.

Budget Transfers and Approval of Disbursements:

Motion by Mr. Staskiewicz and Mr. McKenzie to approve the transfer from designated funds highway reserve to general road reconstruction budget in the amount of \$36,780.59. That motion carried on a voice vote of all aye.

Motion by Mr. Hess and Mr. Staskiewicz to approve bills and disbursements as presented. That motion carried on a voice vote of all aye.

Financial reports received which included the budget expenditure report, banking summary and cash status and designated funds reports.

The finance meeting adjourned at 6:20 p.m., with no objections.

Regular Town Board Meeting: Chairman Kroll called the meeting to order at 6:30 p.m., and led the pledge of allegiance. The Clerk verified that the meeting was properly noticed to the public.

Public comment and communication whereby the Town Board may receive input on any matter raised by the public. None.

Approval of prior Town Board Meeting Minutes:

Motion by Mr. McKenzie and Mr. Staskiewicz approving the minutes of November 11, 2021, as amended. That motion carried on a voice vote of all aye.

Monthly Town Assessor Report by Jef Muelver, Town Assessor: Mr. Muelver provided the board with a written report and noted sales in Newbold are at 270 year to date. Total sales in 2020 were 242. Senate bill 630 saw some last minute amendments with no vote taken at the state level.

Library Report by Newbold Representative: Carla Chropkowski presented a written report and noted in person usage is up sixteen percent. The foundation is working on a campaign with a goal of raising \$18,000 for new books.

Discussion and possible action on a per diem for library representatives and appointment of a vacant representative position.

Mrs. Jaeger submitted a letter of interest to the Chairman. *Motion by Mr. Hess and Mr. McKenzie to approve the appointment of Ruth Jaeger as the second Newbold library representative. That motion carried on a vote of all aye.*

Chairman Kroll recommended a \$50 per diem, per month for library representatives. *Motion to approve the recommended library representative per diem at \$50/month by Mr. Hess and Mr. Staskiewicz. That motion carried on a voice vote of all aye.*

County Board of Supervisors Report: Jim Winkler and Mike Roach were absent and excused.

Discussion and action on Oneida County Zoning Requests, Plan Commission and Citizen Zoning Requests, if any along with Plan Commission Chairman's Report. Mr. Suefloh was absent. Mr. Staskiewicz indicated the plan commission recommended approval of the Rahn and Luc Nadeau administrative review permits as presented by the county. The Treasurer indicated payments were received.

Discussion and action on Administrative Review Permit application by Gregory Rahn, applicant and Gregory E. Rahn Etal., owner, to rent the dwelling as tourist rooming house for no less than 7 consecutive days on the following described property: Part of Government Lot 2, CSM 4630, Lot 1, Section 25, T37N, R8E, 4046 Hillside Ct. PIN#NE249-10, Town of Newbold.

Motion by Mr. McKenzie and Mr. Staskiewicz to approve the tourist rooming house permit application by Gregory Rahn, as presented. That motion carried on a voice vote of all aye.

Administrative review for tourist rooming house, applicant Luc Nadeau and owner, to rent the dwelling as a tourist rooming house for no less than 7 consecutive days on the following described property: Part NE ¼, NE ¼, Lot 2 CSM 3637, Section 22 T37N, R8E, Landing Rd., PIN #NE 214, Town of Newbold.

Motion by Mr. Hess and Mr. McKenzie to approve the tourist rooming house permit application for Luc Nadeau, as presented. That motion carried on a voice vote of all aye.

Discussion and action on Shipping Containers County Ordinance Language proposed.

Motion by Mr. McKenzie and Mr. Staskiewicz to support the ordinance as presented. That motion carried on a voice vote of all aye.

Discussion and recommendation the Town Of Newbold participates in a County Zoning Ordinance. Pursuant to Wisconsin statute 59.69(5)(c) Planning and Zoning Authority.

Chairman Kroll noted the county holds the authority to enforce zoning. No further action by the board.

Introduction and presentation of Devin Flannigan, Keller Inc.

Mr. Flannigan was present to provide the town board with information on architecture and construction management services available through Keller, Inc. on a possible future municipal building(s).

Discussion and possible action on town hall winterization and/or remediation next steps.

Approximate cost to winterize and close up the town hall is \$200. The Clerk provided a list of concerns with winterizing the building and the current heating costs figure of \$914 per year while the building was in use. Discussion on need to establish election polling site through the state due to accessibility requirements and soon coming deadlines. The board agreed that the upcoming elections will be held at fire station until further notice. No remediation decision was made at this time. The board will hear from another building firm proposal at the January meeting.

Discussion and action on City of Rhinelander Inspection contract.

The contract was presented to the board. Mr. Hess recommended a three year term with a one year automatic renewal after the three years. After discussion with the Inspector, Robbie Davister, Mr. Hess withdrew his recommendation. The board agreed to allow for public comment. Brad White

indicated private inspection agreements have not worked well from his experience and noted the city has always been prompt from his work history with inspectors. Robbie Davister was present and invited questions the board may have on his work as the new City Inspector. *Motion by Mr. Staskiewicz and Mr. McKenzie to approve the renewal of the contract with the City of Rhinelander Inspection Department as presented. That motion carried on a voice vote of all aye.*

Discussion and action on appointment of Election Workers for the 2022-2023 term.

The Clerk provided a list of recommended election workers for the Town of Newbold at both polling sites. *Motion by Mr. Hess and Mr. McKenzie to approve the recommended election workers as presented. That motion carried on a voice vote of all aye.*

Discussion and action on purchase of plow blades.

Mr. Fetzer presented two options with Graves Inc. at \$6612 or H& L at \$7260. *Motion by Mr. McKenzie and Mr. Staskiewicz to approve the purchase of snow plow blades at a cost not to exceed \$6612, as presented. That motion carried on a voice vote of all aye.*

Discussion and action on purchase of a leaf/debris blower.

Mr. Fetzer presented specifications and prices from Toro at \$10,014 with trailer and Buffalo at \$9,500 or \$11,200 with a trailer and Little Wonder, 13 hp. from \$1647 to 2370. The Toro was recommended by Mr. Fetzer and approved on a *Motion by Mr. Staskiewicz and Mr. McKenzie to purchase the Toro at \$10,014. That motion carried on a voice vote of all aye.*

Discussion and action on purchase of a pressure washer.

Discussion on utilizing a hot water pressure washer for cleaning town equipment with the possibility of both a portable or stationary unit ranging from \$3699 to \$8895, varying gpm and psi. *Motion by Mr. Staskiewicz and Mr. McKenzie to approve the purchase of the portable diesel pressure washer in the amount of \$8,195. That motion carried on a voice vote of all aye.*

Discussion and action on bartender-operator license applications. The Clerk presented an application from Wanda Hase, Eveline LaPointe, Kansas Susmilch and Adam Susmilch, with no concerns and all requirements having been met. *Motion by Mr. Hess and Mr. McKenzie to approve the bartender licenses presented. Motion carried on a voice vote of all aye.*

Discussion and action on Oneida County strips of land that the town may have interest in for right of way purposes along Black Lake Road.

The board agreed the town has no interest in the land described. Chairman Kroll will advise the county land information office.

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

Next town board meeting is scheduled for January 13, 2022. The board will not meet on December 30th, as the Clerk and Treasurer are not available. The CDBG grant will be discussed at the January meeting.

Public Comment Period

Dorothy Skye asked about the state's role in condemning a public building. She also requested a report on research into grants for public buildings and a potential town hall.

Mark Fetzer asked the board for consideration on possibly adding town offices onto station one at the east side of the building near the bike path for town functions. He also noted that Waldman Construction, who built the current fire department, indicated the \$650,000 building built 20 plus years ago is estimated to cost \$1.5 million currently for a duplicate building as a potential shop.

Brad White commented that it seems town board meetings can be held in the fire station and if town business is needed in a public space, meet that need at the current fire station since the Clerk and Treasurer mainly work from home. He agrees that the town hall building should be demolished.

Adjournment. *The meeting adjourned at 8:10 p.m., with no objection by the board.*

Respectfully Submitted by
Kim Gauthier, Newbold Town Clerk