

Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, December 12, 2019

The Town of Newbold Town Board met on Thursday, December 12, 2019 at 6:00 p.m. for the Town Board Finance meeting and at 6:30 p.m., for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin.

The Newbold Town Board meet at 6:00 p.m. for the town board finance meeting. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer and Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. Approval and payment of **bills, receipt of financial reports** and approval of fund adjustments presented.

A motion was made by Mr. Hammer and Mr. Staskiewicz to approve the transfer from the general fund in the amount of \$23,813.96 to WTA conference budget, election budget, designated NORA and road reconstruction, as presented. Other transfers included from the designated highway reserve fund to road reconstruction in the amount of \$67,217.44 and gas, lube, oil budget in the amount of \$1700; transfer from the general fund to long range planning capital improvements in the amount of \$6,775 and public landings budget in the amount of \$3,000 as presented. The motion carried on a voice vote of all aye and zero nay.

A motion was made by Mr. Metropulos and Mr. McKenzie to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes.

A motion was made by Mr. Staskiewicz and Mr. Metropulos to authorize the Clerk and Treasurer to do year end transfers as needed. That motion carried on a voice vote of all ayes.

The financial reports were received and filed with the Clerk. The Treasurer will hold tax collection at the town hall on Dec. 21st and Dec. 30th.

A motion was made by Mr. Hammer and Mr. Staskiewicz to adjourn the finance meeting at 6:20 p.m. That motion carried on a voice vote of all ayes.

The **regular town board meeting** was called to order at 6:30 p.m., by Chairman Kroll, who led the audience in the pledge of allegiance. The Clerk verified the agenda was properly noticed to the public on all three town bulletin boards.

*A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the town board regular **meeting minutes** of November 14, 2019 and the Special meeting minutes of November 18, 2019 and December 4, 2019, as presented. That motion carried on a voice vote of all ayes.*

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report. Mr. Hammer indicated the plan commission did not meet this month and will meet again in January to discuss the comprehensive plan.

Monthly **Rhinelander District Library report** by Newbold representative. Mr. Lloyd Gauthier was present and indicated the library will do some restricting with staff due to a staff member resigning. There were 49 adult program events held in 2019 and 42 children's programs, with 9,330 kids total attending programs in 2019.

Monthly **Assessor report** by Town Assessor, Jef Muelver. Mr. Muelver provided a written report of activity. Per the Department of Revenue, personal property tax post cards will be mailed. Changes in collecting delinquent personal property would allow the delinquent charges to be billed to the property owner of mobile home parks.

County Board of Supervisors report by Newbold Representatives. Jim Winkler was present and reported the 2020 county fair will have a new amusement ride venue. Officers were elected to the fair board and the ADRC Director, Diane Jacobson will retire the beginning of January. The assistant, Joel will take over in the interim.

Monthly **Town Building Committee report** by Committee Chairman, Ed Hammer. Mr. Hammer reported the committee will meet on Dec. 17th to review town hall plans with changes recommended, then the committee will meet in January with Funktion design for final plan options which will then be presented to the town board by the end of January.

The Monthly reports of **Public Works and Volunteer Fire Department** was tabled due to Mr. Fetzer having to plow snow this evening.

Discussion and action **sale of two Fire Department brush trucks**. Mr. Fetzer was unable to attend, however, provided Chairman Kroll with the requested information to sell two 1989 Chevy brush trucks. *A motion was made by Mr. Hammer and Mr. Staskiewicz to approve the sale of two 1989 Chevy brush trucks and put them on the State auction site as described. That motion carried on a voice vote of all ayes.*

Discussion and action on **toilet facility at Young's Landing** – Two Sister's Lake. Mr. Cody indicated the outdoor recreation committee is presented proposed plans for a privy with 1,000 gal. tank, sky lighting, steel doors and vinyl siding with the possibility of Blackwell Job Corp. doing the construction in 2020. *A motion was made by Mr. Hammer and Mr. Staskiewicz to approve the toilet project for Young's Landing up to \$10,000 as proposed. That motion carried on a voice vote of all ayes.* Mr. Cody indicated the amount is a preliminary projection and there may be an additional expense later on for a 4 foot cement apron for handicap accessibility. Mr. Cody will obtain a cost estimate on the supplies and securing an excavator.

Discussion and action on **appointment of town Election Workers** for the 2020-21 Term. Clerk, Kim Gauthier presented a list of election workers for both polling locations. *A motion was made by Mr. Metropulos and Mr. McKenzie to approve the appointments of elections workers as presented for the 2020-2021 term presented. That motion carried on a voice vote of all ayes.*

Administrative review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

The next town **board meeting is scheduled** for January 9, 2020. The December 26, 2019 meeting was canceled due to the holiday. Chairman Kroll updated the board on the fair employment complaint which is now being handled by an attorney assigned by the insurance company.

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. No comments received.

Continued discussion and possible action on the **Public Works Employee Handbook** and Benefits. The board continued discussion on revisions to the handbook and agreed to have the

Clerk bring the final copy back before the board at the January 9th board meeting. *A motion was made by Mr. Hammer and Mr. Metropulos to approve the changes as discussed to the public works employee handbook, effective January 1, 2020. That motion carried on a voice vote of all ayes.*

Public comment and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. Public comments received recommending the board possibly consider road crew worked holiday time be used at another date. Another recommendation made that the board consider getting together with employees to educate them on the handbook.

Adjournment. *The meeting adjourned at 7:51 p.m., by Mr. Metropulos and Mr. McKenzie, with no objections.*

Respectfully submitted by Kim Gauthier, Town Clerk