

## Minutes of the Town of Newbold Town Board Finance and Regular Town Board Meeting held on Thursday, December 13, 2018

The Town of Newbold Town Board met on Thursday, December 13, 2018 at 6:00 p.m. in open session for the Town Board Finance meeting and at 6:30 p.m., in open session for the Town Board Regular Monthly Meeting, at the Town of Newbold Town Hall, 4608 Apperson Drive and Highway 47, Rhinelander, Wisconsin, 54501, Oneida County, Wisconsin. The following was discussed:

Chairman Kroll called the **finance meeting** to order at 6:00 p.m. The following were in attendance: Dave Kroll, Chairman; Bob Metropulos, Jim Staskiewicz, Ed Hammer, Mike McKenzie, Supervisors; Kim Gauthier, Clerk and Jodie Hess, Treasurer.

Approval and payment of bills, receipt of financial reports and approval of fund adjustments presented.

*A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the transfer of \$704.00 from the general fund due to insurance refund to legal budget and \$50.00 from the general fund to designated Newbold Outdoor Recreation Area from donations, as presented. That motion carried on a voice vote of all ayes.*

*A motion was made by Mr. Staskiewicz and Mr. McKenzie to approve the bills and disbursements as presented. That motion carried on a voice vote of all ayes.* The financial reports were received and will be filed with the Clerk.

*A motion was made by Mr. Metropulos and Mr. Hammer to authorize the Clerk and Treasurer to make year-end transfers as needed. That motion carried on a voice vote of all ayes.*

The finance meeting was adjourned on a motion made by Mr. Metropulos and Mr. Staskiewicz at 6:15 p.m., with no objections. The Clerk requested an additional finance meeting which was scheduled for 6:15 p.m. on Tuesday, November 13<sup>th</sup> prior to the annual budget hearing.

The **regular town board meeting** was called to order at 6:35 p.m., by Chairman Kroll, who also led the audience in the pledge of allegiance. Clerk, Kim Gauthier verified the agenda was properly noticed to the public on all three town bulletin boards.

*A motion was made to approve the town board regular **meeting minutes** of November 8, 2018 and November 13, 2018, by Mr. Metropulos and Mr. Staskiewicz. That motion carried on a voice vote of all ayes.*

**County Board of Supervisors report** by Newbold Representatives. Mr. Winkler was absent and excused. Mr. Metropulos noted at the last county meeting the mining decision was tabled. The county approved the 2019 budget with an increase of \$2.42/\$1,000 of property value.

**Town Assessor report** by Mr. Jef Muelver. Mr. Muelver presented a written report of activity. The report is on file in the Clerk's office.

Monthly District **Library Report** by Newbold Representative. Mr. Lloyd Gauthier was present to report on library program statistics with a report of 95,000 visitors to the library year-to-date. Mr. Gauthier also noted the Masonic Lodge organization has expressed an interest in assisting the library with a carriage door restoration fund drive.

Monthly Newbold **Volunteer Fire Department report** by Chief Fetzer. Chief Fetzer provided a written report indicating eleven fire calls and thirteen first responder calls received during the month of November and first week in December.

Monthly **Road Report** by Public Works Director, Mark Fetzer. Mr. Fetzer provided a report of road crew activity indicating preparation for winter and truck repairs needed this past month.

Newbold **Outdoor Recreation Committee Report** by Chairman Pete Cody. Mr. Cody provided a written report noting total volunteer hours to date at the Outdoor Recreation Area/Rookery Run total 3,173 ½ hours. Total fundraising for the project to date \$44,775.10 and an estimate of the cost of the project had the town contracted the work would have been over \$180,000. Mr. Cody was very encouraged by the volunteer help, donations and opening of the disc golf course this year. It was also noted that Blackwell Job Corp. has agreed to construct the storage garage at NORA in 2019.

Discussion and action on recommendation to allow **Tournament Play at Rookery Run Disc Golf Course**. Mr. Cody indicated the NORC discussed the possibility of tournament play at their last meeting and had received information from an individual who has organized tournaments.

*A motion was made by Mr. Staskiewicz and Mr. Metropulos to approve the town allowing tournament play at Rookery Run, as discussed. That motion carried on a voice vote of all ayes.* Mr. Hammer clarified the town is allowing use of the course for tournament play, but will not organize a tournament, as this would be done by an independent director. The committee had also discussed the possibility of fundraising through a tournament event.

Discussion and action on Oneida County Zoning requests, **Plan Commission** and citizen zoning requests and chairman's report. No report at this time.

Discussion on additional **Election Duties of the Clerk**. Mrs. Kim Gauthier, Clerk informed the board that the county has requested she take over all data entry duties in the state voter information system. Currently the entry is split by both the town and county. Mrs. Gauthier will need to purchase a scanner for entry of poll book voter information and spend additional time on post-election data entry and reconciliation. The board agreed to support the process in anyway needed by the Clerk.

Discussion and possible action on **McNaughton Post Office closure**. Mrs. Gauthier indicated she received a call from the Woodruff postmaster on November 6<sup>th</sup> indicating the McNaughton location would close by November 29<sup>th</sup> due to the building going to Sheriff's sale/foreclosure. Initially the request was that the town consider an outside box location at a town building/property such as the town hall or town garage. However, due to the immediate closure the postmaster decided to relocate all the P.O. boxes to Lake Tomahawk at this time. The board agreed to discuss at a later time if contacted. No need for action at this time.

**Administrative** review and action, if necessary, concerning general government, public safety, recycling, sanitation, culture, education, job assignments, project updates, transportation, budget items, fund transfers, and future agenda items.

**Meetings and Agenda Items:** The December 27, 2018 town board meeting was canceled due to the holiday. The next town board meeting is January 10, 2019. Mr. Hammer asked that the board consider discussion on future town hall and garage construction or renovation. This will be discussed at the January 31, 2019 meeting.

**Public comment** and communication period per Wisconsin statutes whereby the town board may receive input on any matter raised by the public. Public comment was received with a request to consider a sound system for better audio at town board meetings. A comment was also received in support of combining a town hall and town garage building.

**Adjournment.** *The meeting adjourned at 7:40 p.m., on a motion made by Mr. Metropulos and Mr. McKenzie with no objection.*

Respectfully submitted by Kim Gauthier, Town Clerk